

# Yearly Status Report - 2018-2019

Part A		
Data of the Institution		
1. Name of the Institution	AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL	
Name of the head of the Institution	Dr. Rammanohar A. Mishra	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	07232244687	
Mobile no.	9890047278	
Registered Email	mishrarammanohar@gmail.com	
Alternate Email	amyt1401@sgbau.ac.in	
Address	Godhani Road	
City/Town	Yavatmal	
State/UT	Maharashtra	
Pincode	445001	
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Ajay B. Lad
Phone no/Alternate Phone no.	07232244687
Mobile no.	9822460072
Registered Email	iqacamvytl@gmail.com
Alternate Email	drajay_lad@rediffmail.com
3. Website Address	

Web-link of the AQAR: (Previous Academic Year)	<u>http://amolakchandmahavidyalaya.ac.i</u> n/admins/upload_files/79898-agar_2017_2 018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://amolakchandmahavidyalaya.ac.in/a dmins/upload files/44348-academic calen dar 2018 2019.pdf

# 5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	C++	2.67	2004	08-Jan-2004	07-Jan-2009
2	в	2.29	2016	05-Nov-2016	04-Nov-2021

# 6. Date of Establishment of IQAC

12-Aug-2009

# 7. Internal Quality Assurance System

Quality initiativ	es by IQAC during the year for promotin	g quality culture
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Tree plantation in the memory of Late Jawaharlalji Darda, Founder member of society	02-Jul-2018 1	225
Workshop on Scholarship form	18-Oct-2018 1	100
Workshop on Swadhar	28-Oct-2018 1	500
A parents meet for the awareness about Employment and Education- opportunities	09-Dec-2018 1	200
Workshop on NAAC	18-Feb-2019 1	250
Shramdan Shibir at Barbada village.	20-Mar-2019 1	50

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# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View Link</u>
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during t	the current year(maximum five bullets)

IQAC helped to enhance the quality of education by formulating policies and procedures, monitoring academic programs, and providing support for faculty development (5 teachers benefitted).

IQAC facilitated the accreditation process by providing the necessary data, documentation, and support to accreditation bodies.

IQAC promoted continuous improvement by conducting feedback surveys (1970 students submitted feedback survey, 842 student satisfaction survey report), organizing workshops (4 workshops and guest lectures), and implementing best practices (Soil testing at minimum fees). It helped to identify areas of improvement and take corrective actions to enhance the quality of education.

IQAC institutionalized best practices by developing standard operating procedures (SOPs) for admission, examination and teaching learning and ensuring their implementation at all levels.

IQAC monitored various quality indicators such as student performance, faculty satisfaction, research outcomes (25 Research papers and 07 books/chapters in book), and infrastructure facilities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To promote the research culture in the institute	Faculty members and researchers has published 25 research papers in various journals of national and international repute attended conferences and published 07 books and chapters in books
To purchase adequate laboratory equipment	The institute has purchased laboratory equipment's of Rs. 435079/- during the academic session 2018-19.
To organize study tours to research Institute and industries.	Institute has organized 03 industrial visits at MIDC Yavatmal 01 educational Institute visits and 01 research Institute visit for undergraduate and postgraduate science students with faculty members.
To organize workshops/ training programs/ lecture series	? The institute has organized workshops NAAC, Schlolarship, Swadhar, Shashwat yuva, ? Training programme-Avishkar ? Training programme for parent- awareness about Employement and Education- opportunities ? A lecture series organized by department of chemistry.

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14. Whether AQAR was placed before statutory body ?	No		
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No		
16. Whether institutional data submitted to AISHE:	Yes		
Year of Submission	2019		
Date of Submission	29-May-2019		
17. Does the Institution have Management Information System ?	No		

Part B

# **CRITERION I – CURRICULAR ASPECTS**

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. The principal conducts a meeting at the beginning of the session with heads of the departments and the academic calendar committee and finalizes the academic calendar of the institute in tune with the university academic calendar. 2. The principal conducts meetings with faculties to discuss the academic activities for the session and to follow the academic calendar. 3. The timetable committee which includes the senior faculties from each stream prepares the timetable based on the workload of each subject as per university guidelines. The timetable is displayed on notice boards of concerned departments and the College website. 4. The head of the department conducts meetings with faculty members to discuss the distribution of workload, allotment of units and papers, and plan activities of the department. 5. Each faculty member prepares a teaching plan as per the workload allotted and follows the timetable. 6. The faculty uses teaching aids such as transparency, overhead (LCD) projectors and computer systems to make teaching effective whenever necessary. 7. Students maintain the record book of practical's which are verified by the concerned/ in charge teacher and certified by the head of the departments. 8. The faculty members use PowerPoint presentations for regular practical demonstrations. 9. The faculty member engages in the extra theory and practical periods as and when necessary. 10. The seminars and group discussions are arranged in addition to conventional teaching methods for effective delivery of the curriculum. 11. Few departments in the science faculty maintain a departmental library to facilitate the students to access the books available in the concerned subject. 12. The faculties provide study materials and question banks based on the university syllabus. 13. The departments organise visits to industries, educational and research institutes, botanical gardens and wildlife sanctuaries as a part of the curriculum. 14. The departments organise Guest lecturers and invited talks on the latest development in the subjects. 15. The college collects and analyses the feedback

from students for the improvement in curricular, co-curricular, extracurricular and administrative activities. 16. The institution implements a systematic evaluation method which is strictly adhered to by conducting a class test for internal assessment with the provision of revaluation. 17. The faculties identify slow and advanced learners through internal assessment, the faculty conducts remedial classes for slow learners and encourages advanced learners to participate in co-curricular and extra-curricular activities. 18. The institute conducts retests for slow learners to improve scores and absent students. 19. The institute offers sufficient opportunities to acquire additional skills through sports, NCC, NSS & cultural activities. 20. The principal monitors the effective implementation of the academic calendar through formal meetings with the head of the department.

.1.2 – Certificate	/ Diploma Courses int	roduced during the	academic year			
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development	
NIL	NIL	Nil	0	NIL	NIL	
.2 – Academic	Flexibility					
.2.1 – New prog	rammes/courses intro	duced during the a	cademic year			
Progran	nme/Course	Programme S	Specialization	Dates of Introduction		
	Nill	Ň	IIL	Ni	Nill	
		No file	uploaded.			
	nes in which Choice Ba (if applicable) during t			course system imple	mented at the	
	rammes adopting BCS	Programme S	Specialization		Date of implementation of CBCS/Elective Course System	
	MSc	Chemistry, Physics and 24/06/2010 Mathematics		/2010		
1.2.3 – Students	enrolled in Certificate/	Diploma Courses	introduced during	the year		
		Certificate Diploma Course		Course		
Number	of Students	0 0		0		
.3 – Curriculum	n Enrichment					
1.3.1 – Value-ado	led courses imparting	transferable and lif	e skills offered du	ring the year		
Value Ad	ded Courses	Date of Introduction Number of Stude		ents Enrolled		
	NIL	Nill		0		
		No file	uploaded.			
1.3.2 – Field Proj	ects / Internships unde	er taken during the	year			
Project/Pr	ogramme Title	Programme Specialization		No. of students en Projects / In		
	Nill	NIL			0	
		No file	uploaded.			
.4 – Feedback	System					
	-					
	structured feedback re	ceived from all the	stakeholders.			

Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

1. The feedback from stakeholders helps in identifying areas of improvement, addressing concerns and enhancing the quality of education and services provided. 2. The institute adopts methods such as surveys and suggestion boxes to collect feedback. 3. The IQAC of the institute prepares separate welldesigned feedback questionaries for all stakeholders like teachers, alumni, employers students which includes both quantitative and qualitative components. 4. The feedback questionaries include questions on academic, administrative, student support, faculties and facilities with more emphasis on teaching-learning process. 5. The members of the feedback committee distribute the feedback questionnaire to all stakeholders and collect and analyse the quantitative data using statistical methods, such as mean, median and regression analysis to identify trends and patterns. 6. The feedback committee, faculty and IQAC give clear instructions regarding the importance of participation and encourage stakeholders to provide their feedback. 7. The teacher feedback helps to identify the areas such as teachers' satisfaction, faculty development and training which leads to improvement in the work environment and quality of instruction. 8. The analysis of feedback obtained contributes to a comprehensive understanding of the feedback received and helps in identifying the strengths and weaknesses of the institute to create a balanced approach to development. 9. The feedback analysis report highlights some of the important findings for the academic year 2018-2019. 10. In all 1970 (UG and PG students) from all three streams of Arts, Commerce and Science and 41 Teachers submitted their feedback questionaries and 842 students' satisfaction survey. 11. The students feedback analysis about teachers' role in academics, teaching and other co-curricular and extracurricular activities was found excellent in most aspects with some areas of scope for better achievements. 12. The teaching and communication skills with subject knowledge and preparedness of most of the teachers are highly appreciated by the students. 13. The students found satisfied and happy with the institutions role, duties and responsibilities along with the academic staff also appreciated all the academic, curricular and extracurricular aspects. However, there are some suggestions from students such as increase in 1. i). Sealing fans in classrooms. ii) Regular unit tests. iii) Placement activities. iv) ICT tools. v) Games and sports facilities. vi) Washrooms and toilets. vii) Safe and clean drinking water facilities. viii) Computer systems in the library, computer science and commerce department. ix) Extra classes for UG and PG. x) Educational Tours, Industrial visit, cultural event to minimize the communication gap among students and teachers and create a healthy atmosphere for teaching-learning process. 2. The institute prioritizes the areas and designs an action plan for improvement based on feedback analysis. 3. The feedback committee monitor and evaluate the progress made on the areas addressed for improvement. 4. The adjustments are made to action plans based on the feedback received during the implementation process. 5. The institute communicates the outcomes of the feedback analysis and the subsequent development initiatives to stakeholders. 6. The institute provides an opportunity for stakeholders to provide further input and engage in the continuous improvement process.

# **CRITERION II – TEACHING- LEARNING AND EVALUATION**

# 2.1 – Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Ű		Number of Application received	Students Enrolled					
BSc	Nill	980	1123	1014					
BA	Nill	1200	975	850					
BCom	Nill	780	796	674					
MSc	MSc Physics		57	34					
MSc	MSc Chemistry		96	39					
MSc	Mathematics	60	98	67					
MA	English	160	186	127					
MA	Marathi	160	168	111					
MA	History	160	156	137					
MA	MA Political Science		219	158					
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# 2.2 – Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
2018	2538	1016	39	23	1

# 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used				
62	10	4	0	0					
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# 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in the institute plays a vital role in supporting students academic and personal development. It provides a structured framework for students to receive guidance and support from experienced mentors to navigate their educational journey. 1. The primary purpose of a student mentoring system is to facilitate the growth and success of students by pairing them with mentors who can provide guidance, support, and advice. 2. Mentors help students in study strategies and academic planning to enhance their academic performance. 3. Mentors assist students in exploring career options, setting career goals and developing necessary skills in their chosen fields. 4. Mentors provide guidance on personal and interpersonal skills, time management, and goal setting to help students develop holistically. 5. Mentors address any personal or emotional challenges students may face during their college journey. 6. Mentors connect students with

professionals and alumni to expand their networks and provide valuable industry insights. 7. The mentor-mentee ratio in the institute for the academic session 2018-19 is very low due to large student strengths and the paucity of teachers as teachers' recruitment has been stopped by the state government since the academic session 2014-15. 8. The head of institute conducts training programmes for mentors to understand their roles and responsibilities, maintain confidentiality, and develop effective mentoring skills. 9. Due to the paucity of teachers, the institute adopts a simple process to form the mentoring group in which the total number of students in the faulty are divided by the number of teachers in the faculty. 10. Mentors and mentees engage in regular face-toface meetings to discuss academic progress, career plans, personal challenges, and any other areas where support is needed. 11. Mentors use email, messaging platforms, or online portals to maintain communication between meetings and provide ongoing guidance and support. 12. Mentors assist mentees in setting realistic short-term and long-term goals related to their academics, career, and personal development. 13. Mentormentee works collaboratively to develop action plans, identify resources, and monitor progress toward achieving these goals. 14. This process helps students to stay focused, motivated and accountable for their growth. 15. Mentees provide feedback on their mentoring experience, while mentors may also offer insights into the progress and challenges faced by their mentees. 16. The evaluations of mentees feedbacks help the institute to identify areas for improvement and make necessary adjustments to enhance the overall mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio		
2554	62	1:41		

#### 2.4 – Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
86	41	45	0	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies				
Nill	NIL	Nill	NIL				
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# 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	s ,		Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	B.Sc.	VI-Sem	18/05/2019	10/07/2019
BA	BA	3 Year	3 Year 22/05/2019	
BCom	B.Com	3 Year	20/05/2019	24/07/2019
MSc	Physics	IV-Sem	30/05/2019	26/07/2019
MSc	Chemistry	IV-Sem	03/06/2019	15/07/2019
MSc	Mathematics	IV-Sem	04/06/2019	29/07/2019
MA	English	IV-Sem	30/04/2019	13/07/2019
MA	Marathi	IV-Sem	30/04/2019	22/07/2019
MA	History	IV-Sem	30/04/2019	03/07/2019

	MA	Political	IV-Sem	30/04/2019	28/06/2019							
			<u>view upioaded Fi</u>	<u>1e</u>								
2	.5.2 – Reforms initiate	d on Continuous Intern	al Evaluation(CIE) syste	em at the institutional le	evel (250 words)							
	MA         Political Science         IV-Sem         30/04/2019         28/06/2019           20/04/2019         Science         View Uploaded File         28/06/2019           2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)           1) The academic calendar committee in consultation with HODs under the supervision of the principal prepares an academic calendar of the institute in tune with Sant Gadge Baba Amravati University, Amravati before the commencement of the academic session. 2) The academic calendar is uploaded on the college website and displayed on main and department notice boards. 3) The Institute communicate to students about the weightage given to the different assessment components such as unit test, assignment, seminars, industry visit, group discussion and project. 4) The students 'academic progress is monitored regularly by continuous internal evaluation through Course wise assignments, seminars, project work, class tests, educational tours, industry/field visits, group discussions, presentations, case studies, practical assessments and research projects. 5) The college examination committee implement and monitor the overall internal assessment process. 6) The Time tables of the class test are displayed on the department notice boards, institutional website and sent to student WhatsApp groups. 7) The question papers for class tests are set by faculty as per the university examination pattern. 8) After the evaluation of class test answer sheets and slow and advanced learners are identified in each class. Departments prepare consolidated Internal Assessment mark lists and displayed them on the notice board. 9) Institute established a culture of continuous review and improvement of the evaluation system based on feedback from students, faculty and ot											
	.5.3 – Academic calen ords)	uai prepareu and adne	ered for conduct of Exar		leu mallers (200							

1. The academic calendar of the institute serves as a comprehensive schedule that outlines important dates, events and activities throughout the academic year. 2. The principal conducts a meeting well before the beginning of the session with heads of the departments, and members of the academic calendar committee and finalize the academic calendar of the institute in tune with the University academic calendar. 3. The academic calendar of the institute includes key dates such as the start and end dates of the semester, holidays, vacations, admission deadlines, examination schedules, extracurricular activities, National and international commemorative days, national festivals, internal examination assessment activities, dates of committee meetings and other academic-related activities. etc. 4. The academic calendar is communicated to all stakeholders through multiple channels such as the institutes website, prospectus, display on main and department notice boards. 5. The academic calendar serves as a guide (i) for faculty members to plan their courses, assignments and academic activities of the department according to the schedule provided in the academic calendar. (ii) for students to keep track of admission deadlines, examination dates and other academic events. (iii) for administrative staff to align their activities with the calendar to ensure smooth operations. 6. The head of the institution incorporates minor changes in the academic calendar that deems appropriate in unforeseen circumstances and promptly communicated to stakeholders. 7. The Institute adheres to the academic calendar and ensures that examinations are conducted smoothly avoiding scheduling conflicts and providing students with a fair and organized environment for assessments.

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://amolakchandmahavidyalaya.ac.in/admins/upload\_files/75006-pos\_psos.\_cos\_2 018\_2019.pdf

#### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Nill	204	45	22.06
B.Sc	BSc	Nill	275	143	52.00
B.Com	BCom	Nill	237	164	69.20
M.Sc.	MSC	Physics	11	1	9.09
M.Sc.	MSc	Mathematics	31	7	22.58
M.Sc.	MSc	Chemistry	15	5	33.33
M.Com	MCom	Commerce	48	46	95.83
MA	MA	Economics	54	38	70.37
MA	MA	History	40	31	77.50
MA MA		Political Science	56	28	50.00

# 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://amolakchandmahavidyalaya.ac.in/admins/upload\_files/44609-students\_sat\_ isfaction\_survey\_2018\_2019.pdf\_\_

# **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

# 3.1 – Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year				
Nill	0	NIL 0 0						
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# 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar		Name of the Dept.		Date		
NIL			NIL			
3.2.2 – Awards for Innov	vation won by Ir	nstitutio	n/Teachers/Research s	cholars	/Students durin	g the year
Title of the innovation	Name of Awa	rdee	Awarding Agency	Dat	e of award	Category

NIL		N	L	N	IIL		Nill		0		
		1	No file uploaded.		d.	I					
3.2.3 – No. of Inc	ubatior	o centre crea	ited, start-u	ps incubat	ed on cam	ipus durin	g the yea	ır			
Incubation Center			e Sponsered By Name of the Start-up			Nature of Star up		Date of Commencement			
NIL		NIL	:	NIL	N	IL	N	IL	Nill		
			1	No file	uploade	d.					
3.3 – Research	Publica	ations and	Awards								
3.3.1 – Incentive	to the t	eachers who	o receive re	cognition/a	awards						
State National International											
	0			C	)			0			
3.3.2 – Ph. Ds av	varded	during the y	ear (applica	able for PG	College,	Research	Center)				
	Name o	f the Depart	ment			Num	ber of Ph	D's Award	led		
		NIL						0			
3.3.3 – Research	Public	ations in the	Journals n	otified on l	JGC webs	ite during	the year				
Туре	9		Departme	nt	Numbe	r of Public	cation	Average	Impact Factor (if any)		
Interna	tiona	1	Chemist	try	9				Nill		
Interna	tiona	1	Physic	ysics 8				Nill			
Natio	onal		Physic	CS	1				Nill		
Interna	tiona	ı	Zoolog	a.	8		Nill				
Interna	tiona	1	Englig	sh		1			Nill		
Interna	tiona	1	Marath		4				Nill		
				<u>iew Upl</u>							
3.3.4 – Books an Proceedings per				/ Books pu	blished, a	nd papers	in Natior	nal/Interna	tional Conferenc		
		Department	<b>,</b>			Nu	Imber of I	Publication	า		
	_	Physics						1			
	Ma	athematic	!s					1			
	1	Economics	5					1			
			V	'iew Upl	oaded F:	<u>ile</u>					
3.3.5 – Bibliomet Veb of Science c					ademic yea	ar based o	on averaç	ge citation	index in Scopus		
Title of the Paper		ne of Tir thor	tle of journa	al Yea public		Citation Ind	aff me	stitutional iliation as entioned in publicatio			
		No	Data En	tered/N	ot Appl:	icable	111				
			<u>V</u>	<u>iew Upl</u>	oaded F:	ile					
3.3.6 – h-Index o	f the In	stitutional Pu	ublications	during the	year. (bas	ed on Sco	pus/ Wel	o of sciend	ce)		
Title of the	Nar	ne of Ti	tle of journa	al Yea	r of	h-index	N	umber of	Institutional		

Paper	Author		public	ation		citatio excludiną citatio	g self mentioned in	
		No Data H	Entered/N	ot Appli	cable !!!			
			<u>View Upl</u>	oaded Fi	<u>le</u>			
3.3.7 – Faculty pa	articipation	in Seminars/Conf	ferences and	I Symposia	during the yea	ar :		
Number of Fac	-	International	Natio	onal	State	)	Local	
Attended/S nars/Worksh		3		9	10		7	
Presente papers	ed	б		12	2		0	
Resourc persons	e	1		4	2		1	
			<u>View Upl</u>	oaded Fi	<u>le</u>			
3.4 – Extension	Activities							
3.4.1 – Number o Non- Government			-				stry, community and during the year	
Title of the a	ctivities		Organising unit/agency/ collaborating agency		Number of teachers participated in such activities		umber of students articipated in such activities	
Internat Yoga Day 21/06/2	y on	IQA	١C		50		156	
Tree plan programm 02/07/2	e on	IQA	IQAC		40		225	
Worksho Scholarshi 18/10/2	o forms	IQA	AC		100		Nill	
Workshop Swadhar s 28/10/20	cheme	IQA	AC	C 4			500	
Youth 12/01/2	—	NS	S		12		260	
			View	<u>, File</u>				
3.4.2 – Awards a during the year	nd recogni	tion received for e	extension act	ivities from	Government a	and other	recognized bodies	
Name of the	activity	Award/Reco	ognition	Award	ding Bodies	N	umber of students Benefited	
NII	L	NI	L		NIL		0	
			No file	uploaded	1.			
		g in extension act nes such as Swac			-			
Organisations and programmes such as Swachh Bharat, Aids Awarene           Name of the scheme         Organising unit/Agen cy/collaborating agency         Name of the activity				Number of te participated activite	in such	Number of students participated in such activites		

NIL		NIL		N	NIL 0			0	
	No file			No file	uploaded.				
3.5 – Collaboration	3.5 – Collaborations								
3.5.1 – Number of C	ollaborat	ive activit	es for r	esearch, fac	culty exchan	ge, stud	dent excha	ange duri	ng the year
Nature of activ	vity	F	Participa	ant	Source of f	inancial	support		Duration
NIL			0			NIL			0
					uploaded				
3.5.2 – Linkages with facilities etc. during the		ons/indus	tries for	internship,	on-the- job	training,	, project w	ork, shar	ing of research
Nature of linkage	Title c linka		par inst ind /rese with	ne of the tnering titution/ dustry earch lab contact etails	Duration From		Duratio	on To	Participant
NIL	N	IIL		NIL	Nil	.1	N	i11	0
				No file	uploaded	•			
3.5.3 – MoUs signed houses etc. during th		titutions o	f nation	al, internatio	onal importa	nce, oth	ner univers	sities, ind	ustries, corporate
Organisatior	ו	Date	ate of MoU signed		Purpose/Activities		Number of students/teachers participated under MoU		
Mungsaji Ma Mahavidyala Darwha		2	5/09/	2018	Interaction among stakeholders and collaborations in curricular activities			70	
Dr. Babasa Ambedkar Coll Nagpur		1	19/10/2018		Pramotion of studies in Physics, Nanoscience and Electronics			17	
				<u>View</u>	<u>/ File</u>				
CRITERION IV – I		TRUCT	URE A	ND LEAR	NING RES	SOUR	CES		
4.1 – Physical Faci				la fue - tra t		- 41			
4.1.1 – Budget alloca					-				
Budget allocate		astructure	augme	ntation	Budge	et utilize		2773	development
4.1.2 – Details of au			structur	e facilities o	luring the vic	ar	223	2775	
	Facil		Siruciul				sting or N		ed
		ues Is Area					-	sting	
		rooms			Existing				
	Labora	atories					Exis	sting	
	Semina	r Hall;	3				Exis	sting	

Value of the equipment purchased Existing during the year (rs. in lakhs)											
Value of the equipment purchased during the year (rs. in lakhs)				Newly Added							
					<u>View</u>	<u>/ File</u>					
2 – Library	/ as a Lea	rning	Reso	ource							
.2.1 – Librai	ry is autom	ated {	Integr	ated Librar	y Managem	ent Syster	n (ILMS)}				
	of the ILMS ftware	;	Natu	re of autom or patial	ation (fully ly)		Version		Year	of auto	mation
	NIL			Nil	1		NIL			202	3
.2.2 – Librai	ry Services	;				-		-			
Library Service Ty	pe		Existir	ng		Newly A	dded		-	Fotal	
Text Books	e	59277	,	817981	8 1	330	366990		70607	1	3546808
Referenc Books		4667		Nill		28	Nill		4695		Nill
e-Book	cs :	Nill		5000	N	ill	5000		Nill		10000
Journa	ls	35		44245		35	44245		70		88490
CD & Video		294		Nill	10		Nill		304		Nill
	VAYAM oth	ner MC	) OCs	platform N			CEC (under ner Governm				•
Name of	the Teach	er	Na	ame of the	Module		on which mo developed	dule	le Date of launching e- content		
NIL			NI	Ľ		NIL Nill					
					No file	uploade	d.				
3 – IT Infra	structure										
.3.1 – Techi	nology Upg	gradati	ion (o	verall)							
Туре	Total Co mputers	Comp La		Internet	Browsing centers	Computer Centers	Office	Departi nts	Bar h (N	ailable ndwidt /IBPS/ 3PS)	Others
Existin g	57	39	9	50	0	0	12	6		10	0
Added	0	0		0	0	0	0	0		10	0
Total	57	39	9	50	0	0	12	6		20	0
.3.2 – Band	width avail	able o	f inter	net connec	tion in the l	nstitution (	Leased line)				
					10 MBF	PS/ GBPS					
.3.3 – Facili	ty for e-cor	ntent									

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

NIL

# 4.4 – Maintenance of Campus Infrastructure

NIL

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1385000	945722	2620000	1992773

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute implements the following procedure and policies to maintain Physical, Academic and support facilities such as laboratories, libraries, sports complexes, computers, classrooms, etc. LABORATORY: 1. The laboratory operates with a set of guidelines to maximize equipment lifespan and minimize downtime. 2. Rules are established for managing consumables, avoiding wastage, and ensuring availability. 3. Laboratory assistants are responsible for maintenance checklists. 4. Safety protocols are framed to protect students, faculty, and staff, covering hazardous material handling. 5. Access procedures for students and staff are well-defined. 6. Fire extinguishers are installed, and emergency response plans, first aid, and hazardous incident procedures are in place. LIBRARY: 1. The students can borrow two books per week from the library and return them within 15 days. 2. The library reading room is exclusive to institute students. 3. Outside visitors may use the library facilities with the principals permission. 4. Identity card is necessary for book borrowing, accessing electronic resources, and using library facilities. 5. Late returns or damaged/lost items may incur fines according to the librarys fee schedule. 6. Users are encouraged to provide feedback on library materials and services. 7. The institute regularly reviews and updates library policies to meet the changing needs of the users. SPORTS COMPLEX: 1. The institute facilitates advance requests from students, staff, and others for indoor and outdoor games and sports facilities. 2. Preferences are given to college extracurricular activities that require these amenities. 3. Regular safety inspections are conducted by the sports department to ensure their proper maintenance. 4. Sports activities are supervised by the directors of physical education. 5. The institute offers sports facilities to outsiders at no cost when not in use. 6. The institute provides an indoor stadium and grounds for special events, like tournaments and community outreach events. 7. The Department of physical education coordinates with hospitals, police, and local emergency services for emergency preparedness. COMPUTERS: 1. The computers are used only for educational purposes. 2. Computers should be checked regularly for software and security updates, and viruses. 3. All software and content are properly licensed. 4. Students, faculty, and staff are not allowed to tamper with the computer hardware or software. 5. The computer labs and administrative office are regularly cleaned and disinfected. 6. The important data and files are regularly stored (backup). 7. The faculty and staff are provided with training on the maintenance and troubleshooting of computers. 8. The institute update and upgrades the computers in labs and administrative office as per requirement. CLASSROOMS 1. The institute ensures classrooms are used solely for their intended purpose, not for personal use or storage. 2. Adequate seating arrangements and layouts facilitate effective teaching and learning. 3. Regular inspections identify maintenance or safety concerns, addressed through a

scheduled maintenance plan. 4. Classrooms are allocated based on class size and student strength. 5. Everyone, including faculty, staff, and students, follows cleanliness guidelines, disposes of trash responsibly, and reports any damage or vandalism.

http://amolakchandmahavidyalaya.ac.in/admins/upload files/4662-procedures and policies for maintaining fac ilities.pdf

# **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

# 5.1 – Student Support

# 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees					
Financial Support from institution	Nill	Nill	Nill					
Financial Support from Other Sources								
a) National	Post Matric Scholarship from Government of Maharashtra	2656	22182869					
b)International	Nill	Nill	Nill					
	View File							

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved				
Organized a special yoga camp on the occasion of International Yoga Day	21/06/2018	156	Nill				
Inauguration of Oxygen Park by planting 5000 trees at a time in front of Amolakchand College	12/07/2018	225	Nill				
Under the campaign Swachhta Hi Seva, the students of the college carried out a cleanliness drive in the college premises	08/09/2018	200	Nill				
	View	<u>/ File</u>					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passedin	Number of studentsp placed

		competitive examination	career counseling activities	the comp. exam				
Nill	NIL	0	0	0	0			
No file uploaded.								
	nal mechanism for trar ragging cases during t		edressal of student	grievances, Preven	tion of sexual			
Total grie	vances received	Number of grieva	ances redressed	Avg. number of d redre	• •			
	2		2		2			
– Student F	Progression							
.1 – Details o	of campus placement d	uring the year						
	On campus	1		Off campus				
Nameof organizations visited	Number of s students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents place			
NIL	0	0	NIL	0	0			
		No file	uploaded.					
.2 – Student	progression to higher e	education in percen	tage during the yea	r				
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to			
2018	5	B.Sc	Department of Mathematics	Amolakchand Mahavidyalay a, Yavatmal	Master c Science (Ma hematics)			
2018	19	BA	Department of Political Science	Amolakchand Mahavidyalay a, Yavatmal	Master o Arts (Politica: Science)			
2018	38	B.Com	Department of Commerce	Amolakchand Mahavidyalay a, Yavatmal	Master o Commerce			
2018	3	B.Sc.	Department of Chemistry	Amolakchand Mahavidyalay a, Yavatmal	Master c Science (Chemistry			
		View	<u>v File</u>					
	s qualifying in state/ na ET/GATE/GMAT/CAT	tional/ international /GRE/TOFEL/Civil \$						
			Number of students selected/ qualifying					
	Items		Number of	students selected/	qualifying			
			Number of	students selected/	qualifying			

	Activity Level			Number of Participants				
	Cricket		Institution	al	144			
В	Badminton Institutional			al	32			
	Kabaddi		Institution	al		55		
Vo	olleyball		Institution	al		77		
			<u>View File</u>					
5.3 – Student F	Participation and	Activities						
5.3.1 – Number	of awards/medals a team event shou	for outstanding		sports/cultu	ral activities at nat	ional/international		
Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number awards f Cultura	or number	Name of the student		
2018	Inter University Sports Com petition- (Colourhol der)	National	1	Nil		6 Ku. Sharau G. Shivankar		
2018	nter University Sports Com petition- (Colourhol der)	National	1	Nil	L 1840158	7 Ku. Swamini Kulkarni		
Nill	nter University Sports Com petition- (Colourhol der)	National	1	Nil	L 1840152	4 Ku. Payal Jadhao		
Nill	nter University Sports Com petition- (Colourhol der)	National	1	Nil	L 1740124	3 Mr. Rajesh Changole		
Nill	nter University Sports Com petition- (Colourhol der)	National	1	Nil:	L 1840153	4 Mr. Yash Jaiswal		
Nill	nter University Sports Com petition- (Colourhol der)	National	1	Nil	L 1740161	1 Ku. Smita Meghe		
Nill	nter University Sports Com	National	1	Nil	L 1740123	3 Mr. Rashmi Bhanwadiya		

	petition- (Colourhol der)						
View File							

<u>view file</u>

5.3.2 – Activity of Student Council & amp; representation of students on academic & amp; administrative bodies/committees of the institution (maximum 500 words)

1) The student council of the institute is a statutory body constituted according to directions of affiliating university. However, due to State Government policy students' council election was not conducted in 2018-2019. 2) The student council consist of (1) a secretary (2) class representatives of each class who has the highest marks in the qualifying examination and passed immediately in the preceding year (3) one representative each from NSS, NCC, games and sports and cultural activities who has an outstanding performance immediately in the preceding academic session and (3) two girls representatives nominated by Principal who has the outstanding performance in academic and cocurricular activities immediately in the preceding year. 3) The secretary of the student council is elected by the members of the student council i.e. representatives through a single transferable voting system. 4) The secretary of the student council represents the institute on the student council of affiliating universities. 5) The student council of the institute plays a vital role in representing the interests and concerns of the students and serves as a platform for students to voice their opinions, address issues, and actively participate in decision-making processes. 6) The activity of the student council involves several key aspects, including representation on academic and administrative committees and acting as a liaison between the student community and the academic and administrative bodies of the institute. 7) The members of the student council understand the needs and aspirations of the student and effectively communicate them to the relevant authorities. 8) The secretary and members of the student council have representation on various administrative and academic committees such as IQAC, Discipline committee, games and sports committee, cultural committee, Anti-Ragging committee, internal complainants committee, student welfare committees, and campus development committees. students' redressal committee, NSS., NCC., Outreach cell, study and excursion tour committee, natures club etc. 9) The representation of students on academic and administrative committees ensures that students have a platform to express their concerns, suggestions, and grievances, fostering a sense of inclusivity and participation. 10) The involvement of members of the student council in various committees ensures that student perspectives are taken into account during program evaluations and the formulation of rules and regulations. 11) The members of the student council actively engage in discussions and decisionmaking related to issues such as student discipline, campus infrastructure, student services, and the overall campus environment. 12) The representation of the members of student council on various committees helps bridge the gap between students and faculty/staff, facilitating better communication and understanding between these groups. 13) The representation of students and members of the student council on various committees promotes transparency and accountability within the institution, as decisions are made with the active involvement of student representatives who can provide first-hand perspectives. 14) The representation of students and members of the student council on various academic and administrative committees helps to develop the skills such as leadership, communication, and negotiation skills and effectively carrying out responsibilities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

5.4.2 – No. of enrolled Alumni:

0

0

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 - Meetings/activities organized by Alumni Association :

#### **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governing body makes policy decisions for all stakeholders and delegates authority to the CDC and Principal for daily operations, aligned with the institutes mission and vision. The principal is also authorized to appoint two senior faculty members as a shift in charge for the smooth functioning of academic and administrative activities These shifts in charge serve as a communication link between students, faculty, department heads, and the principal. Decentralisation and participative management are practices adopted in the institute that aims to promote collaboration among faculty, staff, and students, transparency, autonomy, innovation, accountability, shared decisionmaking and engagement among stakeholders. DECENTRALISATION: One practice of decentralisation in the institute is the authorisation of departments to take decisions at the department level. Under this approach, each department is given a certain level of authority and decision-making power to develop and implement their own certificate and add-on courses, conduct department cocurricular activities, arrange study tours and visits to research institutes, recommend the purchase of books, and laboratory equipment, computer systems and software, and department facilities. This decentralisation of power allows departments to modify their programs and operations to meet the specific needs of their students and disciplinary focus. For example, the department of Chemistry, (1) Organised a lecture series for UG and PG students. (2) Arranged visits for undergraduate students at MIDC to provide hands-on experience, and real-world operations, and inspire business choices. (3) Organised visits at a research laboratory of VIT Vellore, to gain practical knowledge, explore cutting-edge research, interact with experts, foster academic curiosity, develop critical thinking, and inspire potential future careers in the field. (5) Conducted "soil testing at no cost" to promote sustainable farming, enhance students practical skills, foster research in soil chemistry, and contribute to the local communitys agricultural and environmental needs. PARTICIPATIVE MANAGEMENT: The practice of participative management in the institutes is achieved through the establishment of various faculty and student committees. These committees involved all stakeholders including faculty, students, staff and administrators and provide a platform to participate in the decision-making process of the institute. For example, (1) The College staff council, allow faculty members to voice their opinions and contribute to the development of academic policies. (2) Student councils or student associations enable students to provide input on student services, extracurricular activities, facilities and campus-wide initiatives. (3) College Development Committee a statutory body, allows the Principal, IQAC coordinator, representatives of teachers, students, non-teaching staff and a governing body to deliberate on various issues like infrastructure upgradation and maintenance, facilities, quality enhancement initiatives, etc. The participative management structure of the

college ensures the stakeholders have a say in shaping the educational experience and contributing to the overall governance of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. Institution implements formative and summative assessment techniques to ensure that students are learning effectively and to evaluate the success of the curriculum. 2. Institute Collects feedback from students, alumni, and faculty to review the strength and shortcomings in all areas such as teaching-learning, co- curricular and extracurricular activities, administration, student support, facilities etc. of the institute continuously. 3. Institute provides regular training and development opportunities for faculty to keep them updated with the latest trends, technologies, and pedagogy skills. 4. The institute Integrates new technologies like Virtual reality, cloud computing, and other tools to improve and enhance curriculum delivery and efficacy.
Teaching and Learning	1. The faculty of the institute uses active learning techniques such as group discussions and projects to encourage student engagement and improve their understanding. 2. The faculty of the institute integrates technology-enabled learning techniques such as online lectures and virtual labs of learning activities facilitating flexible and personalized learning. 4. The institute offers regular training and professional development opportunities to academic staff to upgrade their teaching skills and innovative learning techniques. 5. Institute arranges visits to industries that provide students with practical experience and helps students to understand real-world applications. 6. The institute collects student feedback to improve teaching-learning strategies.
Examination and Evaluation	<ol> <li>The institution conducts regular training for invigilators to enhance their knowledge and skills in</li> </ol>

	<pre>conducting fair examinations. 2. The institute implements formative assessments such as quizzes, mid-term tests, and feedback help students to determine their progress and identify their areas of weakness. 3. The institute provides solved answer sheets of mid-term tests to students for higher transparency and credibility. 4. The institution encourages students and faculty to provide constructive feedback on the examination and evaluation process and used it for continuous improvement of the system. 5. The institute sets great importance on academic integrity to prevent unfair means and other forms of academic misconduct, ensuring the exam results are genuine and trustworthy</pre>
Research and Development	1. The institute establishes a research culture through the recognition of research centres in different disciplines by affiliating universities. 2. The institute encourages facilities for conducting research under the UGC scheme faculty development programme. 3. Institute promotes co-authorship by encouraging faculty members to publish research papers in high-impact journals with external researchers. 4. The institute sets great importance on research ethics to promote ethical conduct in research. 5. The institute improves research infrastructure by investing in research facilities, laboratories, and equipment. 6. The institute signed a memorandum of understanding for research collaboration with another institute.
Library, ICT and Physical Infrastructure / Instrumentation	1. The institute regularly reviews and updates its collection of books, journals, periodicals and electronic resources. 2. The Institute conducts user surveys to gather feedback on the librarys services and resources and uses this information to make improvements. 3. The institutes library is open for extended hours to cater to the students needs. 4. The institute invests in the latest technology and software to provide students with an up- to-date learning experience. 5. The institute provides high-speed internet connectivity and offers technical support to resolve any issues. 6. The institute conducts regular training

Human Resource Management	<pre>programs, workshops, and seminars to upskill faculty and students on the effective use of technology. 7. The institute maintains high standards for its infrastructure by ensuring regular maintenance and upgrades of its labs, classrooms, and equipment. 8. The institute provides a safe and comfortable environment for students and faculty with green spaces, sports facilities, and amenities such as a canteen and reading rooms, common room number. 9. The institute invests in energy-saving bulbs and equipment, renewable energy sources, and rainwater harvesting to promote sustainability.</pre>
	<pre>participate in training and development programs such as technical and soft skills training and leadership development to improve their skills and abilities. 2. The institute implements a well-defined performance-based appraisal system to ensure that employees are aware of their goals and objectives and their performance is evaluated against set standards. 3. The Institute recognises employee's achievements which helps in increasing employee motivation, engagement, and loyalty. 4. The institute adopts a transparent communication strategy to ensure that information is shared appropriately. 5. The institute adopts strategies such as employee satisfaction surveys, open-door policies, and regular team-building activities.</pre>
Industry Interaction / Collaboration	<ol> <li>The Department of Chemistry, physics, computer science, and</li> <li>Electronics and the Faculty of Commerce organise an industry visit at MIDC, Yavatmal. 2. The institute provides students and faculty with an</li> <li>opportunity to acquire knowledge from experience and expert industry</li> <li>professionals through industry visits.</li> </ol>
Admission of Students	<ol> <li>The institute sets up separate admission committees for the Arts, Commerce and Science streams. The most senior teacher heads the committee. 2. The institute adopts a merit-based admission system where students are selected based on their academic performance to ensure the best and brightest students are admitted. 3. The institute aims to promote student</li> </ol>

	diversity by admitting students from
	different financial backgrounds,
	cultures, and regions to create an
	inclusive and vibrant learning
	environment. 4. The institute strictly
	follows the guidelines of the
	reservation policy of the state and
	central government in the admission
	process. 5. The institute constantly
	reviews and improves its admission
	process to ensure fairness,
	transparency, and effectiveness. This
	helps to maintain the quality of the
	institutions student intake and
	reputation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-governance in planning and development involves digital tools and platforms for collecting data, analysing trends, and creating strategic plans. Social media platforms such as WhatsApp and Google Forms are employed to gather inputs from various stakeholders, analyse them to identify areas of improvement and create comprehensive development plans. These tools enable faster data processing, collaboration, and real-time updates, leading to better decision-making and effective development strategies.
Administration	E-governance in administration includes the digitization of administrative processes such as document management, communication, and workflow automation. This can involve the use of administrative software to manage tasks such as payroll processing. E-governance in administration streamlines processes reduces paperwork and improves transparency and accountability.
Finance and Accounts	E-governance in admission and student support involves the use of online platforms and portals for admission procedures, student enrolment, and support services. Online admission portals allow students to apply, submit documents, and track their admission status digitally, eliminating the need for physical forms and manual processing. E-governance in student support also includes the use of online platforms for academic counselling, grievance redressal, and access to digital learning resources.

Student Admission and Support	E-governance in finance and accounts focus on automating financial processes, ensuring transparency, and minimizing errors. Institute adopted accounting software such as Tally that handle tasks such as books of record, expense tracking, invoice generation, and financial reporting. E-governance in finance and accounts improves accuracy, streamlines auditing processes, and provides real-time financial insights to support decision- making.
Examination	E-governance in college examinations includes the digitization of examination-related activities such as scheduling, question paper generation and result processing. R S software is used for downloading and printing the question papers of affiliating university Examinations. Online examination platforms enable secure and remote assessments, reducing administrative workload and ensuring fair and timely evaluation.

# 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
Nill	NIL	NIL	NIL	0	
No file uploaded.					

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

-								
	Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff		To Date	Number participar (Teachin staff)	nts	Number of participants (non-teaching staff)
	Nill	NIL	NIL	Nill	Nill	Nill	1	Nill
			N	o file upload	led.			
	6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year						me, Refresher	
	Title of the professiona developmen programme	al who ant	of teachers attended	From Date	To da	ite		Duration

Short Term Course	1		11/0	6/2018	1!	5/06/201	18	5
Short Term Course	2		30/0	7/2018	04	4/08/203	18	6
Refresher Course	1		20/0	8/2018	1:	2/09/203	18	21
Short Term Course	1		27/0	8/2018	01	L/09/203	18	6
			View	<u>/ File</u>				
6.3.4 – Faculty and Stat	ff recruitment (r	no. for pe	ermanent re	ecruitment):				
	Teaching					Non-tea	aching	
Permanent		Full Tim	e	Pe	rmanen	t		Full Time
0		0			0			0
6.3.5 – Welfare scheme	es for							
Teaching	)		Non-te	aching			St	udents
recognise and f teachers for achievements August every yea college provid insurance o 3,00,000/- on t of employee in 3) Non-refundab Rs. 5000/- to t of deceased emp AMV co-operative stores. 4) Adva Rs. 50000/- in health issues institute. 5) G form of gold ri maximum cost u 10000/- (propor face value his/ amount) to the at superannuat Amolakchand Maha Consumer Coop society (Reg. provides ess grocery and he equipment's to 7) The facil	their on 15th ar. 2) The es group f Rs. the death service. le aid of he family ployee by consumer nce up to emergency by the ift in the ng having p to Rs. tional to her share employee tion. 6) avidyalaya erative No. 108) ential pusehold teachers.	non the 15th 2) I grou 1,50 of e 3) No Rs. d AMV of store Rs. hea insti form max: 1000 face amou at Amola Con soc: pro	-teaching air achie August The collection up insuration (),000/- comployee on-refund 5000/- to leceased co-operate es. 4) Au 50000/- to leceased co-operate s. 4) Au 50000/- to s. 50000/- to s. 500	d felici g staff evements every ye age provi ance of 1 on the de in servi dable aid o the fan employee tive cons dvance up in emerge ues by the Gift in ring having t up to 1 portional is/her shi the employee the employee the employee the fan employee tive cons dvance up in emerge ues by the Gift in ring having to fait in ring having to fait in some of the solution.	for on ear. des Rs. eath .ce. d of mily sumer p to ency he the ving Rs. l to hare oyee 6) alaya ve 08) l	stu ach curric 15th 2 2) Awa: pro fac Jadhav K.Y. D.S. stu and 3) Th trave allowa: parti and cultu distr level provide to the purchas given inst	idents ievem icular Augus rds a vided ultie , Dr. Buta Chav schiev rsity e col lling nce t .cipat sport ural a ict a . 4) es 50 univ se of to st itute	and felicitates of for their ents in co- r and extra- activities of t every year. nd honours ar by college s (Dr. S.S. A.B. Lad, Dr ley and Prof. whan) to the s for their ements in examination. lege provides and dearness o students for tion in games s as well as activities at nd university The institutes financial ai ersity for th Blazers to b cudents of the selected in teams. 5) The
interest rates are on available for teachers as through Amolakchand to Mahavidyalaya employees Amo cooperative credit e			owest in availab ching sta kchand M oloyees c	personal terest ra le for na aff throw Mahavidya cooperati ty (Reg.	ates on- ugh laya .ve	suit shir selec team au team.	ts, sl ts to ted f nd in 6) 1	provides track norts and T- the student or university ter collegiat The institute ealth check-up

8) Immediate loan sanction up to Rs.100000/- each by AMV co-operative credit society and co- operative consumer stores in case of emergency health issues. 9) Availability of auditorium for personal programmes to employees at no cost. 9) The institute organise health check-up camp for teaching. 10) No membership fee to college employee for availing facilities like fitness Centre and parking.

117). 8) Immediate loan sanction up to Rs.100000/- each by AMV co-operative credit society and co- operative consumer stores in case of emergency health issues. 9) Availability of auditorium for personal programmes to employees at no cost. 10) Provision of two uniforms to the class 4/Grade-D employees. 11) Priority to the wards of employee in college admission and fee concession to the wards of class 4/Grade-D employee. 12) Festival advance of Rs.5,000/- to non-teaching staff. 13) No membership fee to college employee for availing facilities like fitness centre and parking.

camp for students. 7) The cooperative consumer store of the institute provides stationery items on subsidised rates. 8) Institute offers admissions at minimal fees. 9) No membership fee to college employee for availing facilities like fitness centre. 10) The institute provides college uniforms to students having poor financial backgrounds. 11) Teachers provide textbooks and reading materials to needy and financially poor students at no cost.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute conducts Internal financial audits regularly to assess the financial processes, controls, and risk management. The institute has had a full-time accountant since its inception to ensure the maintenance of annual accounts and audits. The institute has appointed A. K. GANDHI and FIRMS as internal auditors. The purpose of internal financial audits is to ensure that financial transactions are accurate and complete, financial records are maintained in compliance with regulations, and that internal controls are effective in safeguarding institutional assets. The internal auditor verifies, 1. All the transactions are recorded on the same date/day by standard accounting procedure.2. 2. The journals, ledgers and subsidiary books of accounts are maintained properly. 3. Daily transactions and the related voucher are verified by the account section and attested by the principal. 4. The internal financial audits are conducted by third-party auditors before 31st July every year. External financial audits are conducted by independent auditors who review the financial statements and records of the institution to ensure that they are accurate, complete, and in compliance with accounting standards and regulations. The external auditors typically review the institutions financial statements, internal controls, and financial reporting processes to identify any areas of weakness or non-compliance. The results of these audits are communicated to the institutions management if any necessary corrective actions are taken. External audit of the institute is conducted by a) Auditor General, Nagpur and b) Joint Director of Higher Education, Amaravati. External audit checks cash books, ledger books, fees, vouchers, stock books, salary accounts, non-salary accounts, scholarships, and funds received from government and non-government bodies and prepares trail balance and description of the payment. The audited financial report of the institute is placed before the CDC and the annual general meeting of governing body of the institute for approval.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the vear(not covered in Criterion III) Funds/ Grnats received in Rs. Name of the non government Purpose funding agencies /individuals NIL 0 NIL No file uploaded. 6.4.3 - Total corpus fund generated 0 6.5 – Internal Quality Assurance System 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done? External Internal Audit Type Yes/No Agency Yes/No Authority Academic Dr. P.B. College Yes Yes Academic Audit Mandavkar, Principal, Committee Indira College Kalamb Administrative Yes Dr. V.B. Yes College Raut, Academic Audit Principal, MM Committee College, Darwha 6.5.2 - Activities and support from the Parent - Teacher Association (at least three) NIL 6.5.3 – Development programmes for support staff (at least three) The organization has outlined a potential development program to enhance the skills, knowledge, capabilities and professional growth of support staff. 1. The institute conducts a comprehensive assessment to identify the specific

performance evaluations. 2. The institute collects information about existing skills, knowledge gaps, and areas where support staff require further development. 3. The institute designs clear and measurable learning objectives for the support staff based on assessment. 4. The institute provides training sessions to enhance the technical skills relevant to the support staffs roles such as software proficiency, data analysis, service techniques, communication skills, time management, and other job-specific competencies. 5. The institute organizes workshops and seminars, and training sessions focused on building professional skills such as problem-solving, and teamwork. 6. The institute encourages support staff to participate in webinars, conferences, and online courses to expand their knowledge base and keep up with trends and best practices. 7. The institute offers opportunities for support staff to gain exposure to different departments or areas through job rotations, shadowing programs, or short-term assignments within the institute. 8. The institute established mentoring programs where experienced staff members provide guidance and support to junior support staff. 9. The institute provides access to online learning platforms or courses that align with the development needs of the support staff. 10. The institute promotes a culture of continuous learning and encourages staff to pursue further education or certifications to advance in their careers. 11. The institute encouraged support staff to participate in diversity and inclusion workshops to create a more inclusive campus community.

training needs of the support staff through surveys, interviews, and

12. The institute regularly assesses the progress of support staff through

performance evaluations for further improvement. 13. The institute acknowledges and rewards the achievements and progress of support staff who actively participate in the development program. 14. The institute continuously evaluates the effectiveness of the development program and makes adjustments based on feedback from the support staff, supervisors, and key stakeholders.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

The following post-accreditation initiatives ensure that the institute often focuses to maintain and improve its educational quality, reputation, and overall effectiveness and continues to meet the standards set by accrediting bodies and provide high-quality education that prepares students for their future careers. 1. The institute has established a process for continuous improvement by regularly assessing and analysing teaching methods and student outcomes. 2. The institute has encouraged faculty and staff to participate in workshops, seminars, conferences, and training sessions to keep updated with the latest pedagogical practices and technologies. 3. The institute has organised workshops, seminars, conferences, and training sessions for faculty and staff to enhance their skills, knowledge, and teaching methods. 4. The institute has prioritized in providing comprehensive student support services that address students academic, personal, and career development needs. 5. The institute encourages faculty and students to engage in research and innovation activities. 6. The institute actively engages with local communities, business organizations, and government agencies through outreach programs, volunteer opportunities, and experiential learning initiatives that benefit both the community and students. 7. The institute has increased investments in infrastructure, and digital tools to support online and blended learning, provide remote access to educational resources, and facilitate communication and collaboration between students and faculty. 8. The institute maintained strong connections with alumni, by providing platforms for alumni to contribute back to the institution through mentorship and guest lectures. 9. The institute adopted data-driven decision-making processes through the collection and analysis of data related to student outcomes, faculty performance, program effectiveness, and institutional benchmarks. The following post-accreditation initiatives are taken by the institute to meet the recommendations of the NAAC peer team. • To initiate the recruitment process for teaching and non-teaching vacant posts. • To initiate the library automation process. • To enhance the research centres in various disciplines. • To increase the ICT facilities. • To provide Wi-Fi and internet facilities for students and staff. • To increase investments in essential infrastructural facilities. • To increase the comprehensive support services that address students academic, personal, and career development needs. • To organise workshops, seminars, conferences, and training sessions for faculty and staff to enhance their skills, knowledge, and teaching methods. • To encourage the participation of faculty and staff in workshops, seminars, conferences, and training sessions to keep them updated with the latest pedagogical practices and technologies.

6.5.5 – Internal Q	6.5.5 – Internal Quality Assurance System Details						
a) Subm	ission of Data for AIS	SHE portal	Yes				
	b)Participation in NIRF			No			
	c)ISO certification			No			
d)NE	d)NBA or any other quality audit			No			
6.5.6 – Number o	f Quality Initiatives ur	dertaken during the	e year				
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants		

	1		I		
2018	Tree plantation in the memory of Late Jawaharlalji Darda, Founder member of society	02/07/2018	02/07/2018	02/07/2018	225
2018	Workshop on Scholarship form	18/10/2018	18/10/2018	18/10/2018	100
2018	Workshop on Swadhar	28/10/2018	28/10/2018	28/10/2018	500
2019	Workshop on NAAC	18/02/2019	18/02/2019	18/02/2019	250
2019	Shramdan Shibir at Barbada village.	20/03/2019	20/03/2019	20/03/2019	50
2019	Youth Day	12/01/2019	12/01/2019	12/01/2019	260

#### <u>View File</u>

#### **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of F	Participants
			Female	Male
Guest lecture on Gender equality in education	08/03/2019	08/03/2019	255	64

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institute is dedicated to promoting sustainability, educating future leaders on environmental challenges, and contributing to a greener future. Theyve implemented diverse initiatives to achieve these goals. 1. Efforts to enhance energy efficiency are evident through LED lighting upgrades and energy management system implementation. These align with the institutes commitment to adopting energy-efficient technologies. 2. Sustainable construction practices prioritize eco-friendly materials, natural light, and ventilation to minimize the institutes environmental footprint for new constructions and renovations. 3. Comprehensive waste management programs include recycling, composting, and waste reduction, supported by awareness campaigns for responsible waste disposal. 4. The college designates areas for biodegradable waste disposal, with waste being segregated, collected, and sorted for authorized recycling vendors. Paperless practices are promoted, and both sides of paper are

encouraged. 5. Waste from the canteen and horticultural activities are collected for vermicompost production, aided by dustbins for waste segregation. Damaged furniture is recycled, repaired, or reused. 6. Efficient liquid waste management channels laboratory wastewater to pits and directs water runoff underground to replenish groundwater levels. 7. Biomedical waste, though minimal, is properly disposed of, minimizing health risks. E-waste components are salvaged for student projects and demonstrations. 8. Chemical waste from laboratories is managed through pipelines, while the campus remains free from radioactive waste. 9. Sustainable commuting methods like bicycles, electric bikes, and public transportation are promoted. Car and bike entry is restricted one day a week. 10. The affiliating university integrates environmental studies, sustainability, and renewable energy topics into the curriculum for second-year undergraduate students. 11. A Campus Sustainability Committee drives initiatives, events, and awareness efforts, fostering collaborations for tree planting, water conservation, and plastic reduction. 12. Efficient water management includes storage mechanisms and regular maintenance of water sources, along with rainwater harvesting. 13. Green practices like the RRR, turning off appliances, landscaping with plants, water conservation measures, roof rainwater harvesting, plastic bans, and reducing disposable items are part of the institutes culture. 14. By combining these initiatives, the institute cultivates a sustainable culture, educates students, and contributes to an ecofriendly future.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	Nill
Ramp/Rails	Yes	10
Braille Software/facilities	No	Nill
Rest Rooms	Yes	2
Scribes for examination	Yes	10
Special skill development for differently abled students	No	Nill

#### 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	1	21/06/2 018	1	Interna tional Yoga Day	Health awareness	156
2018	1	Nill	16/10/2 018	1	Visit to Raman Science Center, Nagpur	Educati onal inte raction	106

						Physics D epartment		
2018	1	Nil	1	13/10/2 018	1	Industry visit Physics D epartment	Student- Industry interacti on	136
2018	Nill	1		02/07/2 018	1	Tree Pl antation	Environ ment Awareness	225
2019	1	Nil	1	14/02/2 019	1	Industry visit Chemistry Departmen t	Student- Industry interacti on	231
2019	1	Nil	1	15/02/2 019	1	Industry visit Chemistry Departmen t	Student- Industry interacti on	314
2019	1	Nil	1	07/03/2 019	3	Industry visit Chemistry Departmen t	Student- Industry interacti on	25
				View	File			
7.1.5 – Human	Values and P	rofessiona	al Eth	ics Code of co	nduct (handb	ooks) for vario	us stakeholder	S
	Title of conduct student	for		Date of pu	Iblication 5/2018	respectionsti respectionsti requare acade pla clas punc from a durin Stud carry produ req car main and h and concer brin colleg	ow up(max 100 ) Students act the edu tute and for its rules alations, may mic honest giarizing, sees regula tually and any form of ag examinat ents shall, Identity O ce them as uired, be a mpus in uni- tain a clean healthy env report any cns immedian g outsiders ge, leave to con as the	must, cational ollow all and aintain y by not attend rly and refrain cheating ions. 2) , always Cards and and when allowed iform, an, safe ironment safety tely, not s to the he campus

		are over , remit all fees before the last date, not get involved in any political activities, not shout slogans inside the college premises, not stage or indulge in any activity like Dharna, or Gherao on campus, switch off their electronic devices in campus and not disfigure/damage/destroy any academic and physical infrastructure. 3) Students should not carry alcohol, drugs, or any other banned substances in the campus. 4) Ragging is strictly prohibited in and outside the campus.
Code of conduct for, administrator	14/06/2018	Demonstrate honesty, transparency, and integrity in all professional dealings. Uphold high ethical standards and avoid conflicts of interest, act with fairness, impartiality. Respect for all members of the institute community. Foster an environment that promotes teaching, learning and academic excellence. Treat all individuals with respect, dignity, and fairness, regardless of their background, ethnicity, gender, or beliefs. Encourage open dialogue, active listening, and constructive feedback among staff, faculty, and students. Encourage professional development opportunities for faculty and staff, support research, scholarly activities, and the pursuit of knowledge within the institute. Take responsibility for decisions made and actions taken, ensure transparency in administration and resource allocation,

		<pre>maintain effective governance. Prioritize the safety and development of students. Establish mechanisms to address grievances of students. Provide guidance and support services to help students succeed academically and personally. Foster positive relationships with the local community, industry partners, and other educational institutions. Encourage community outreach programs, collaborations and partnerships.</pre>
Code of conduct for supporting staff	14/06/2018	Treat all individuals with respect, dignity and fairness, irrespective of their position or background. Maintain a professional and courteous attitude towards colleagues, students, and visitors. Uphold the highest standards of integrity, honesty, and ethical conduct in all professional activities. Safeguard and maintain the confidentiality of sensitive information related to students, colleagues or the institution. Stay updated with emerging trends, technologies, and best practices in the field. Respect and value diverse perspectives, ideas and contributions from colleagues. Adhere to established policies, procedures and timelines. Abstain from engaging in any behavior that may tarnish the reputation of the institution or profession. Utilize institutional resources, including finances, equipment, and facilities, responsibly and ethically. Report any

		suspected violations promptly to higher authorities. Maintain professionalism and respect while using digital platforms, including social media, email and online
		communication.
Code of conduct teachers	for 14/06/2018	<pre>1)Teachers must, uphold the institutions mission and vision, regular and punctual, respect all stakeholders, not involve in discrimination, harassment, or any form of bullying with students</pre>
		and staff, follow
		research and academic ethics, follow rules and regulations of the institute, adhere to
		ethical standards and
		maintain confidentiality
		when handling sensitive
		information, encourage and support students to
		achieve their goals, led
		by example, and
		demonstrate dedication,
		responsibility, and
		professionalism in all
		interactions with students, colleagues, and
		the wider community and
		must discharge all the duties and
		responsibilities
		instructed by higher authorities. 2)
		2)Teachers should
		participate in extension,
		co-curricular and extra- curricular activities including community
		service, respect the
		rights and dignity of the
		students in expressing his/her own opinion, deal
		justly and impartially
		with students regardless
		of their religion, caste,
		political, economic,
		social and physical
		characteristics, inculcate scientific
		outlook and respect for
		physical labour and ideal
11	I	1

	of democracy, patriotism
	and peace among students,
	co-operate in the
	formulation of policies
	of the institution, be
	aware of social problems
	and take part in social
	activities. • 3)Teachers
	should not carry/use
	alcohol, drugs, or any
	other banned substances
	in campus, involve any
	form of violence
	(verbal/physical) with
	stakeholders.

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	206
Tree plantation programme on occasion of Birth anniversary of Founder member Shri. Jawaharlalji Darda	02/07/2018	02/07/2018	265
Forest Conservation Day	23/07/2018	23/07/2018	105
Celebration of Independent day	15/08/2018	15/08/2018	2900
Teachers Day	05/09/2018	05/09/2018	110
Birth Anniversary of Mahatma Gandhi	02/10/2018	02/10/2018	100
Avishkar - A student research convention	18/12/2018	18/12/2018	62
Mahaparinirvan Din	06/12/2018	06/12/2018	320
Savitribai Phule Jayanti	03/01/2019	03/01/2019	180
National Youth Day	12/01/2019	12/01/2019	260

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the institute campus eco-friendly, the following initiatives are taken.
Created and maintained green spaces on campus, including gardens and parks.
Installed labelled dust bins for collection of different types of waste.
Implemented energy-saving measures such as LED lighting and energy-efficient
appliances in campus buildings.
Implemented water-saving measures such as low-flow faucets and toilets.
Implemented a rainwater harvesting system on a
college campus.
Collected and used rainwater as distilled water for practical

purposes in Chemistry Department. • Organised tree-planting program to offset carbon emissions on campus. • Preferred suppliers who follow sustainable practices and offer eco-friendly alternatives for common items like cleaning products, and office supplies. • Collaborated with local environmental organizations and government agencies to engage students, faculty, and staff in sustainability initiatives. • Conducted energy audit to identify areas for improvement and implemented energy-saving measures.

#### 7.2 – Best Practices

#### 7.2.1 - Describe at least two institutional best practices

TITLE OF THE PRACTICE-1: Extension of Chemistry Laboratory for the welfare of farmers "SOIL TESTING AT NO COST". 1. OBJECTIVES OF THE PRACTICE: 1. TO Reduce the financial burden on farmers by providing free soil testing services. 2. To counsel the farmers in the region to reduce production costs and increase crop yield. 3. To empower farmers to make informed decisions about their agricultural practices. 4. To raise awareness among farmers about the significance of soil health and its impact on agricultural productivity through hands-on experiences. 5. To Promote sustainable farming practices for long-term soil health and environmental conservation. 6. To facilitate research on soil composition and agricultural innovations and contribute to environmentally friendly practices. 7. To bridge the gap between academic knowledge and realworld agriculture and support regional agricultural development. 8. To create a comprehensive soil database for the region and enhance the institutes reputation for societal welfare and sustainable development. 9. To Encourage knowledge exchange between higher educational institutes and local farmers. 10. To enhance the skills of students and laboratory staff in soil testing and interpretation of results. 11. To Contribute to the overall welfare and prosperity of farmers in the region. UNDERLYING PRINCIPLE OF THE PRACTICE: The practice is based on the principles of accessibility, sustainability, and knowledge-sharing. The practice aims to ensure that farmers, particularly those with limited resources, can access essential information about their soil health. 2. THE CONTEXT: The soil is the most essential component of agriculture. Soil testing provides essential information about the composition and fertility of the soil. It helps farmers, researchers, and agricultural experts make informed decisions about crop selection, fertilizer application, and soil management practices. However, the farmers neglect this important aspect resulting in increased production costs and decreased crop yield. The initiative aims to support the welfare of farmers in the region by providing them with free soil testing services. The initiative allows farmers to submit soil samples and receive comprehensive analyses of their soils health, nutrient content, pH balance and potential contaminants. The practice fosters a strong relationship between the institute and the local farming community, empowers farmers with scientific knowledge about their soils health to make informed decisions about fertilizer application and crop selection, contributes to enhancing agricultural productivity, and promotes eco-friendly agriculture practices. 3. THE PRACTICE: 1. The institute established a specialized soil testing facility in the chemistry laboratory to analyse soil samples and assess their nutrient levels and composition. The process/ practice involves following steps. 2. The institute has prepared a brochure about the initiative and how to collect soil samples from the field. 3. The brochures are distributed among the farmers through students admitted to the college who belongs to rural villages in the region. 4. The farmers accordingly collected the soil sample from their fields and brought it to the chemistry lab for soil analysis. 5. The soil

samples received are analysed by the staff and students using soil testing kits and a standard method of analysis. 6. The reports are prepared and farmers are asked to come on the nearest possible date on which they are counselled about crop pattern, and the type and dose of fertilizer based on the soil analysis

report. 7. The soil analysis initiative at no cost conducted has proven to be a beneficial endeavour for farmers in the region. 8. The soil analysis initiative yielded significant outcomes. A total of 58 farmers in the region availed of this service. Limitations/Constraints faced by the institute in implementing the practice includes 1. Financial burden on the institute due to soil testing at no cost. 2. Delays and possible backlogs due to increased demand from farmers during the crop season and limited capacity of laboratories to handle soil samples. 3. Challenge to maintain accuracy and quality while handling a higher volume of samples. 4. Challenge to promote awareness among farmers about no-cost soil testing service and gain their trust. 5. Challenge to develop effective outreach programs to reach farmers in remote areas to inform them about the availability of service. 4. EVIDENCE OF SUCCESS: 1. Increased number of farmers availing of the service signifies its popularity and effectiveness. 2. Information received from farmers about higher crop yields and improved agricultural productivity. 3. Positive feedback and testimonials from satisfied farmers reinforce the programs impact. 4. Reduced fertilizer expenses for participating farmers support the success of the program. 5. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: 1. The farmers are very much reluctant upon soil testing. 2. The farmers do not want to change their traditional method of agriculture. 3. Resource constraints, such as fund and staff availability, to handle an increased workload. 4. High volume of soil samples leads to delays in providing results to farmers. 5. Require effective communication and outreach strategies to ensure widespread participation. Resources required in implementing the practice includes: Soil testing equipment, essential chemicals, skilled technicians, and fund to implement the practice at no cost. TITLE OF THE PRACTICE-2: Supply of stationeries on concession. 1. OBJECTIVES OF THE PRACTICE: The objectives/intended outcomes of the best practice titled Supply of stationeries on concession. are as follows: 1. To make stationeries items more affordable for students by providing them on concession. 2. To support students in their academic pursuits. 3. To ensure that stationeries items are easily accessible to all students. 4. To create a conducive learning environment. Students can focus on their studies without worrying about the availability/cost of stationeries items, ultimately enhancing their academic concentration and productivity. 5. To help reduce some of the financial burden on students. The underlying principles of the practice includes: The supply of stationeries on concession aligns with the principle of fairness and equal opportunity, financial support to students and academic inclusivity. 2. THE CONTEXT: Expenditure on higher education is increasing day by day and it has been observed that, the significant number of students stop their education due to financial issues. The majority of the students enrolled in the college belongs to rural, tribal and economically weaker section of the society. In order to reduce the financial burden of students on education, the institute has decided to supply necessary educational materials like practical books and assessment copies on concession rates. The practice aims to alleviate financial burdens on students and promote a conducive learning environment. The practice, is a proactive step towards enhancing student welfare, academic success, and promoting inclusivity in the educational landscape. In implementing the practice, the following contextual features are addressed. 1. Conducted the survey of the financial background of the students and their ability to afford stationeries at regular market rates. 2. Involved various stakeholders such as students, faculty, administration, and suppliers in the decision-making process. 3. Established partnership with reputed supplier who agreed to provide the required quality products on concession. 4. Developed an efficient distribution system to ensure easy access to stationeries to avoid timeconsuming or cumbersome process. 5. Established mechanisms to monitor the effectiveness of the program such as feedback from students and faculty, and to ensure the continuous supply of stationeries on concession in the long term. 3. THE PRACTICE: The institute has entrusted responsibility of implementing this

practice to Amolakchand Mahavidyalaya employee's cooperative consumer store. The implementation of practice involved the following steps 1. The employee's cooperative consumer store of the institute displayed the notice for students

regarding supply of stationeries on concessional rates. 2. The tenders/quotations are called from local suppliers taking into account the number of students admitted in the college under the terms and conditions set by the consumer store. 3. The Executive body of the Employee's Co-operative Consumer store approved the tender of Vyankatesh Book Depot, Yavatmal who has quoted the lowest rates (about 25 less than the market rate) and quality products. 4. The supplier set up a stall for sell of stationeries in the campus. 5. As per the agreement, the vendor sells the stationeries to the students at a rate of 20 less than the market rates. 6. Overall, the students get benefitted by Rs.2 lacs to Rs.2.5 lacs every year through this practice, and consumer store earned Rs.30000/- that is utilised to cover expenses of this activity. During this academic year,3500 students benefitted by the initiative.

4. EVIDENCES OF SUCCESS: 1. The Positive feedback from students and staff indicate appreciation for the support provided. 2. The supply of stationeries on concession helped to eliminate access barriers for students who did not have the financial capacity. 3. The supply of stationeries, promoted inclusivity and ensured that all students have equal opportunities to succeed academically. 4. The availability of stationeries on concession has contributed to increase students' engagement in the learning process. The limitations/constraints faced by the institute in implementing this practice includes: 1. The additional fund to supply stationeries on concession. 2. A logistical challenge to maintain a consistent supply of stationeries. 3. The practice addresses only a specific aspect of financial burdens faced by students. 7. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: Some problems that are encountered while implementing the practice

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://amolakchandmahavidyalaya.ac.in/admins/upload\_files/52608-best\_practice\_2 018\_2019.pdf

#### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The college campus has spread over a 39-acre of green and hilly area just outside the city and is free from air and noise pollution. 2. The Institute offers three undergraduate and ten postgraduate programmes in the Faculty of Humanities, Commerce and Management, Science and Technology. 3. The institute offers facility to study from Junior College to Postgraduation in Physics, Chemistry, Mathematics, Commerce, History, Political Science, Economics, English, Hindi and Marathi courses. 4. The institute offers flexibility in choosing subject groups for admission to undergraduate programmes. 5. The institute has two recognized Research Centres (physics and electronics) for Ph.D. programmes. 6. The institute offers admission at minimum fees as most of the students seeking admission belongs to rural, socially and economically weak and deprived sections of the society. 7. The institute has a huge library with more than 70000 books, periodicals, journals, encyclopaedia etc. 8. The institutes library is rich with study and reading material for competitive examinations such as MPSC, UPSC, NEET, JEE, GATE, BANKING, RAILWAY, SSC etc. 9. The institute has NCC unit with a strength of 92 cadets with provision of armoury, obstacles and firing range for the NCC camp. 10. The institute provides all essential facilities and infrastructure such as ramps, wheelchairs, walkers, crutches, scribes in university examinations etc. for differently-abled students. 11. The institute has an auditorium with a capacity

#### Provide the weblink of the institution

http://amolakchandmahavidyalaya.ac.in/

#### 8. Future Plans of Actions for Next Academic Year

 To upgrade infrastructural facilities. 2) To purchase more laboratory equipment. 3) To enhance sport and game facilities. 4) To increase MOUs and collaborative projects with prestigious research institutes and industries. 5) To increase study tours to research institutes and industries. 6) To increase field visits to various botanical gardens and wildlife sanctuaries for biology students. 7) To enhance social compatibility of the students with society through the social interaction. 8) To constitute student societies in various subjects.
 9) To conduct energy and environment audits. 10) To recruit vacant teaching and non-teaching post. 11) To upgrade the drinking water system on campus. 12) To organize poster competitions and science exhibitions on science day. 13) To arrange guest lectures/invited talks on different topics. 14) To organize programmes on gender sensitization. 15) To organize/arrange workshop/ seminars/ guest lectures on women's empowerment. 16) To organize blood and organ donation camps, health checkup camp, and social outreach activities.