

AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL.
Internal Quality Assurance Cell
1st IQAC MEETING (2020-21)

Date: 08.06.2020

NOTICE

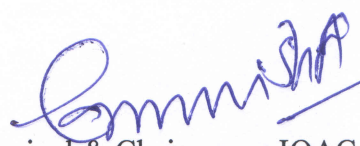
Dear IQAC Members,

It is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled for June 10, 2020, at 11:30 a.m. in the Principal's office. All members are kindly requested to adhere to the COVID-19 protocol and attend the meeting on time. The agenda of the meeting includes:

1. To review and approve minutes of the previous meeting.
2. To review the institution's response to COVID-19.
3. To discuss the organization/conduction/celebration of national and international days in online mode.
4. To review and discuss institutional research and extension activities.
5. To discuss the progress report of IQAC in the context of the lockdown.
6. To discuss feedback and students' satisfaction survey report.
7. To discuss an action plan for the institution's accreditation in the current circumstances.
8. To discuss the implementation of best practices in the virtual learning environment.
9. To finalize the annual quality assurance plan that aligns with the changes due to the pandemic.
10. To discuss any other matter with the permission of the chairperson.

All members are instructed to come prepared to discuss the agenda items.
Thank you.




Principal & Chairperson IQAC
(Dr. Rammanohar A. Mishra)
Principal
Amolakchand Mahavidyalaya
Yavatmal

AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL
MINUTES OF IQAC MEETING-I (2020-21)

The meeting of IQAC took place in person on June 10, 2020, at 11:30 a.m. in the Principal's office. The IQAC coordinator extended a warm welcome to the attendees, including the principal and IQAC chairperson, who gave introductory statements. Subsequently, the IQAC coordinator presented the agenda items, facilitating discussions and reaching decisions. The meeting was attended by the following IQAC members, who adhered to the necessary precautions during the COVID-19 lockdown.

1. Dr. R. A. Mishra, Chairperson, IQAC
2. Dr. A. B. Lad, Coordinator, IQAC
3. Mr. R. B. Patil
4. Dr. V. R. Vishwarupe
5. Mr. G. R. Kandherao
6. Mr. A. P. Kawale
7. Dr. P. P. Joshi
8. Dr. P. S. Gudadhe
9. Mr. P. R. Bhagat
10. Mr. B. K. Akkawar
11. Mr. P. K. Kate
12. Mr. U. J. Rathod

Agenda (1): To review and approve the minutes of the previous Meeting.

- The minutes of the previous meeting held on 01.03.2020 were reviewed and approved after discussion.

Agenda (2): To review the institution's response to COVID-19.

- The members of IQAC discussed the institution's response to the pandemic, including measures taken to ensure the safety of staff and students, remote teaching and learning strategies, and support provided to students facing difficulties during this crisis.

Agenda (3): To discuss the organization/conduction/celebration of national and international days in online mode.

- In the IQAC meeting, the agenda item was discussed and it was decided to direct the departments, relevant committees, NSS and NCC units to strategize and carry out different events in line with the agenda. Additionally, a consensus was reached to engage students and faculty members to achieve successful and all-encompassing commemorations.

Agenda (4): To review and discuss institutional research and extension activities.

- In the IQAC meeting, the coordinator presented faculty achievements, such as research papers and book publications, and Ph. D.s that had been awarded. The faculty's



participation in conferences, seminars, workshops, and extension activities was discussed. The meeting evaluated past research and extension activities, documented key findings, and made recommendations for continuous improvement. The institution aimed to enhance its research and extension capacity to strengthen its societal impact. The meeting resolved to direct the Heads of Departments to organize workshops, seminars, conferences, and seminars on their respective subjects.

Agenda (5): To discuss the progress report of IQAC in the context of the lockdown.

- In the meeting, the coordinator presented a comprehensive report highlighting the challenges faced and measures taken to ensure the quality of education and administrative processes remained intact during the pandemic. This report also covered activities in previous academic sessions, assessment, quality improvement, and key achievements, such as the successful implementation of online learning platforms, faculty training, and remote assessment strategies. The members discussed the report, acknowledged the efforts made, and identified areas for improvement, such as enhancing student engagement, streamlining data collection, and planning improvement strategies

Agenda (6): To discuss feedback and students' satisfaction survey report.

- The IQAC discussed the previous academic year's feedback and student satisfaction report presented by the coordinator. The report gave valuable insights for improvement and student experience. IQAC members agreed to use feedback to enhance education quality and take measures based on the findings. The strategies to increase student engagement and address concerns were brainstormed. The decision was made to monitor satisfaction continually and incorporate feedback for a positive learning environment.

Agenda (7): To discuss an action plan for the institution's accreditation in the current circumstances.

- In the meeting, the agenda was discussed, and it was decided that, despite the lockdown, IQAC must continue working towards achieving or maintaining accreditation status, as the institution's accreditation is vital for maintaining program quality and recognition. It was also resolved to identify the key challenges this lockdown presents and strategize accordingly.

Agenda (8): To discuss the implementation of best practices in the virtual learning environment.

- In the meeting, the members discussed the implementation of departmental and institutional best practices. The primary objective of the meeting was to exchange effective approaches pertaining to teaching, research, and administration while also addressing the issues posed by the pandemic. As a result, it was resolved that all Heads of Departments would be directed to implement at least one subject-specific best practice.




Agenda (9): To finalize the annual quality assurance plan that aligns with the changes due to the pandemic.

- In the meeting, the coordinator presented an overview of the proposed changes to the annual quality assurance plan in light of the ongoing pandemic. Key points included adapting to remote work, addressing supply chain challenges, and ensuring employee safety. The members discussed the proposed changes, and it was agreed that the plan should prioritize employee health and safety while maintaining the quality standards expected by stakeholders.

Agenda (10): Any other matters with the permission of the chairperson.

- None of the members present at the meeting raised any other matters with the permission of the chairperson. The meeting ended with a vote of thanks.




Principal & Chairperson IQAC
(Dr. Rammanohar A. Mishra)
Principal
Amolakchand Mahavidyalaya
Yavatmal

ACTION TAKEN REPORT

(IQAC Meeting-I held on dated 10/06/2020)

ACTION TAKEN REPORT

The IQAC meeting was held on 10/06/2020. The decisions taken in the meeting have been implemented as follows:

- The institution's response to COVID-19 was comprehensive and proactive during the lockdown. The affiliating university recognized the institute as a District Students Counselling Centre to assist students in all matters related to university examinations, concerns about the coronavirus, travel problems, and online teaching.
- Initiatives such as mask preparation and distribution, as well as food distribution to citizens from financially weaker sections of society, showcased the commitment to safety and basic needs.
- Awareness campaigns through banners, videos, and slogans highlighted the institute's efforts to inform and educate the community during the crisis period. Promoting health awareness through yoga and asanas on Yoga Day reflected the institute's holistic approach.
- A contribution of Rs. 6,81,943/- to the Chief Minister's Relief Fund demonstrated the institute's commitment to supporting the broader community.
- During the government-imposed COVID-19 lockdown in the academic session 2020-21, the institute implemented various policies to adapt the situation. These included transitioning to online classes, postponing examinations as per the directions of affiliating universities, adjusting to the examination pattern, providing technology support, and offering flexibility in deadlines. The institute celebrated International Yoga Day on 21/06/2020 through online mode, with approximately 105 students participating in the event.
- The institute celebrated Independence Day on 15/08/2020, with 125 teaching and non-teaching staff members and a few students present for the event due to covid-19 lockdown. The college's alumni, Mr. Akash Wathore, who cleared MPSC, was felicitated on this occasion.
- The institute organized a tree plantation program on 02/07/2020 in memory of Hon. Jawaharlalji Darda, the Founder member of the Society, with about 14 staff members participating in the activity.
- In the previous academic year 2019-20, faculties of the institute were actively involved in research and extension activities. A total of 55 research papers and 05 books/chapters in books were published by the faculties in peer-reviewed journals at national and international levels. Faculty members participated in 127 conferences/seminars/workshops. In December 2020, an e-book titled "Sthalarit Pakshi" was written by Dr. Pravin. P. Joshi, the faculty of Department of Zoology.
- In academic year 2020-21, various activities were carried out, including a Workshop on Assessment and Accreditation and its modified system, a Workshop on Applications of UV-VISIBLE and IR Spectroscopy, a Webinar on the latest developments in Green Chemistry, and a Webinar on consumerism and financial literacy amid COVID-19



lockdown. Financial awareness and consumer training were also conducted. These webinars on topics like green chemistry, consumerism, and financial literacy demonstrated adaptability and focus on continued learning, during challenging times.

- In the academic session 2019-20, 2657 students (UG and PG) submitted feedback, and 738 students (UG and PG) submitted the students satisfaction survey questionnaire.
- The institute conducted 20 different extension and outreach activities in the previous session 2019-20.



A handwritten signature in blue ink, appearing to read "Rammanohar A. Mishra".

Principal & Chairperson IQAC

(Dr. Rammanohar A. Mishra)

Principal

Amolakchand Mahavidyalaya

Yavatmal

AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL.
Internal Quality Assurance Cell
2nd IQAC MEETING (2020-21)

Date: 31.12.2020

NOTICE


Dear IQAC Members,

It is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled for January 02, 2021, at 11:30 a.m. in the Principal's office. All members are kindly requested to adhere to the COVID-19 protocol and attend the meeting on time. The agenda of the meeting includes:

1. To review and approve minutes of the previous meeting.
2. To review the institution's response to COVID-19.
3. To discuss any updates from university authorities, and plan for the upcoming academic activities in consideration of the evolving situation.
4. To organise activities centred around human values and ethics.
5. To organise various activities promoting Women's Empowerment and Gender Equality in society.
6. To conduct the stakeholders' feedback and students' satisfaction survey.
7. To discuss future planning after the restoration of normalcy.
8. To discuss any other matter with the permission of the chairperson.

All members are instructed to come prepared to discuss the agenda items.
Your participation and insights are valuable during this challenging time. Thank you.




Principal & Chairperson IQAC
(Dr. Rammanohar A. Mishra)
Principal
Amolakchand Mahavidyalaya
Yavatmal

AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL
MINUTES OF IQAC MEETING-II (2020-21)

The meeting of IQAC was held on January 2, 2021, at 11:30 a.m. in the Principal's office, adhering to the government's enforced COVID-19 lockdown measures. The IQAC coordinator extended a warm welcome to the attendees. The principal delivered introductory remarks. Subsequently, the IQAC coordinator systematically presented the agenda items, and deliberations led to decisions being made. The meeting was attended by the following IQAC members, ensuring compliance with the prevailing COVID-19 measures.

1. Dr. R. A. Mishra, Chairperson, IQAC
2. Dr. A. B. Lad, Coordinator, IQAC
3. Mr. R. B. Patil
4. Dr. V. R. Vishwarupe
5. Mr. G. R. Kandherao
6. Mr. A. P. Kawale
7. Dr. P. P. Joshi
8. Dr. P. S. Gudadhe
9. Mr. P. R. Bhagat
10. Mr. B. K. Akkawar
11. Mr. P. K. Kate
12. Mr. U. J. Rathod

Agenda (1): To review and approve the minutes of the previous Meeting.

- The minutes of the previous meeting held on 10.06.2020 are reviewed and approved after discussion.

Agenda (2): To review the institution's response to COVID-19.

In IQAC meeting, the members discussed the institution's response to COVID-19, emphasizing key achievements, challenges, and lessons learned. Various departments presented their respective strategies and results. Common themes included remote work effectiveness, health and safety measures, and adaptability.

Agenda (3): To discuss any updates from university authorities, and plan for the upcoming academic activities in consideration of the evolving situation.

- The agenda item was discussed in the meeting and it was decided to plan for the upcoming academic activities in the context of evolving situation.

Agenda (4): To organise activities centered around human values and ethics

- In the IQAC meeting, the agenda was discussed, and it was decided to instruct the departments, concerned committees, NSS, and NCC units to plan and execute various events in line with the agenda. It was also decided to involve students and faculty to ensure successful and inclusive programs that inculcate valuable human values and ethics.



Agenda (5): To organise various activities promoting Women's Empowerment and Gender Equality in society.

- In the meeting, the agenda was discussed, and it was decided to direct the Internal Complaints Committee (ICC) to plan and execute initiatives to celebrate and empower women at the institute. These initiatives include organizing various activities such as panel discussions on women's issues, guest lectures by eminent women personalities, workshops on gender sensitization, awareness campaigns to eliminate gender inequality, and motivational speeches by successful women in different fields on the occasion of International Women's Day.

Agenda (6): To conduct the stakeholders' feedback and student's satisfaction survey.

- In the meeting, members discussed the agenda item. The meeting resulted in a consensus to conduct comprehensive surveys, including questionnaires and focus group discussions, to gather valuable insights from all relevant stakeholders.

Agenda (7): To discuss future planning after the restoration of normalcy.


- The IQAC should engage in strategic planning for the post-lockdown phase, discussing actions to be taken once normalcy is restored. This may include strategies for creating a seamless transition from online to offline learning and continuity of certain effective practices adopted during the lockdown.

Agenda (8): To discuss any other matters with the permission of the chairperson.

- Dr. V. R. Vishwarupe raised the issue that faculty training should be organised for online teaching and resources should be adjusted for the purchase of software and hardware. After thorough deliberation, it was decided to organise faculty training and to purchase the hardware and software by adjusting fund allocated to laboratories. The chairperson highlighted the key outcomes, decisions, and follow-up actions. Additionally, closing remarks were reiterated the importance of cooperation and adjustment during those challenging times.

The meeting concluded with a commitment to continue monitoring the situation and adapting as needed. The meeting ended with a vote of thanks.




Principal & Chairperson IQAC
(Dr. Rammanohar A. Mishra)
Principal
Amolakchand Mahavidyalaya
Yavatmal


ACTION TAKEN REPORT

(IQAC Meeting-II held on dated 02/01/2021)

The IQAC meeting was held on 02/01/2021. The decisions taken in the meeting have been implemented as follows:

- During the government-imposed Covid-19 lockdown in the academic session 2020-21, the institute implemented various policies to adapt to the situation. These included transitioning to online classes, postponing examinations as per the directions of the affiliating university, adjusting to the examination pattern, providing technology support, offering flexibility in deadlines, a 30% concession in admission and university fees. In case of the death of the parents of any students due to Covid-19, no admission fees were charged to the students. The specific policies varied between institutions, but the overall goal was to ensure the safety of students and staff while maintaining educational continuity.
- The institute celebrated Savitribai Phule Jayanti on 03/01/2021. Approximately 9 students participated in the event.
- The institute celebrated Republic Day on 26/01/2021. Approximately 150 teaching and non-teaching staff participated in the event.
- On 01/05/2021, Maharashtra Din was celebrated, and approximately 150 teaching and non-teaching staff participated in the event.
- The Physics department of the institute organized a national webinar on innovation in education and research on 21/01/21.
- The National Service Scheme unit of the institute organized an online webinar on the implementation of the "Swachhata Action Plan" in association with the Mahatma Gandhi National Council of Rural Education.
- The Internal Complaints Committee organized a webinar on "Women Empowerment" and also organized a webinar on "Sexual harassment of women in the workplace" in collaboration with Amolakchand Law College, Yavatmal, on the occasion of International Women's Day.




Principal & Chairperson IQAC
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