

Vidya Prasarak Mandal's  
**Amolakchand Mahavidyalaya, Yavatmal, 445001**

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## Annual Quality Assurance Report

2013-14

NAAC Track ID: [MHCOGN10673](#)

**INTERNAL QUALITY ASSURANCE CELL**  
**(I.Q. A. C.)**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year**

2013-14

#### 1. Details of the Institution

1.1 Name of the Institution

Amolakchand Mahavidyalaya,  
Yavatmal

1.2 Address Line 1

Godhani Road,

Address Line 2

City/Town

Yavatmal

State

Maharashtra

Pin Code

445001

Institution e-mail address

[amyt1401@sgbau.ac.in](mailto:amyt1401@sgbau.ac.in)

Contact Nos.

07232244687

Name of the Head of the Institution:

Dr. Rammanohar A. Mishra

Tel. No. with STD Code:

07232244687

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9890047278

Name of the IQAC Co-ordinator:

Dr. Ajay. B. Lad

Mobile:

9822460072

IQAC e-mail address:

[drajay\\_lad@rediffmail.com](mailto:drajay_lad@rediffmail.com)

1.3 NAAC Track ID

MHCOGN10673

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

NAAC/A&A/outcome/2004/747 dated  
January 08, 2004

1.5 Website address:

[www.amolakchandmahavidyalaya.org](http://www.amolakchandmahavidyalaya.org)

Web-link of the AQAR:

<http://www.amolakchandmahavidyalaya.org/AQAR2013-14.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	2.67	2004	2009

1.7 Date of Establishment of IQAC: DD/MM/YYYY

22/08/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

- i. AQAR-2010-11(18/02/2016)
- ii. AQAR- 2011-12 (18/02/2016)
- iii. AQAR- 2012-13 (18/02/2016)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Sant Gadge Baba Amravati  
University, Amravati

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. 05 Faculty 02

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC: Nil

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Conduction of SWOT analysis by external experts.
- Motivation to faculty to submit major/minor research projects
- Motivation to faculty for organising Seminar and Conferences.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Academic Calendar for the year 2013-14 is to be prepared for day to day functioning of the College.</li> <li>• To establish ICT enabled Seminar Hall.</li> </ul>	<ul style="list-style-type: none"> <li>• Academic Calendar for the year was designed by the IQAC and the College functioning was carried out according to the Calendar.</li> <li>• The College has purchased three LCD projectors. Two of which are given to Chemistry and Botany Department and one is fixed in Seminar Hall (Room Number 32), which is used by the teachers in all other Departments as per their need.</li> </ul>

<ul style="list-style-type: none"> <li>• To establish Water ATM in the College camps.</li> <li>• To establish the Alumni Association of past Students of the College.</li> <li>• To install CCTV Cameras for Security and vigilance purposes.</li> <li>• To renovate the Staff Quarters.</li> <li>• To level the play ground.</li> <li>• To renovate the administrative office of the College.</li> <li>• To strengthen the participation of Students in 'Avishkar' activity of the State.</li> </ul>	<ul style="list-style-type: none"> <li>• In order to provide mineral drinking water the College in collaboration with Buldhana Urban Bank has installed Water ATM in the campus.</li> <li>• The College has formed the Alumni Association of past Students of the College and Shri A.P. Kawale, Associate Professor in Electronics is appointed as Convenor of the Association.</li> <li>• The College has installed 16 CCTV Cameras for Security and vigilance purposes in the premises.</li> <li>• The College is having six staff quarters for teachers. They are renovated and allocated to interested teaching/nonteaching staff of the College.</li> <li>• The IQAC has decided to provide separate play Ground for Boys and Girls and therefore the available space in the camps is levelled.</li> <li>• The College administrative office is renovated and Computers along with internet facilities are provided in Account, Admission and Scholarship section.</li> <li>• 'Avishkar' is the innovative research oriented activity for the students. The University has given responsibility to the College for arranging the zone level competition. the College has formed the research committee for promoting research culture amongst the students and propagate the same in the Colleges of the District.</li> </ul>
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<ul style="list-style-type: none"> <li>To organise the Job/Skill oriented programmes for the Students.</li> </ul>	<ul style="list-style-type: none"> <li>The College has organised 'Computer Data Entry Operator' Course of NSDC for UG Students. 66 Students are benefited with this course in the year.</li> </ul>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

Staff Council of the College approved the AQAR (2013-14) and decided to submit the same to the NAAC.

Governing Body of the College has approved the AQAR (2013-14).



**Criterion – I****1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02			
PG	01		09	
UG	04		01	
PG Diploma			01	
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	05		11	

Interdisciplinary				
Innovative				

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The College offered academic flexibility through maximum options and combination of various courses.

The College is also recognised Study Centre of YCMOU Nashik.

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	
Annual	11

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There is no revision/updating of syllabus during the year 2013-14

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
46	21	25		

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
21	15	25	00					46	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

89

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	23	03
Presented papers	03	19	02
Resource Persons	00	02	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Demonstration of Laboratory Experiments.
- Teaching using PPT and OHP.
- Seminar, Group Discussion.
- Elocution,
- Industrial/ Field visit, etc

2.7 Total No. of actual teaching days During this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University Norms.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08	05	06
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2.10 Average percentage of attendance of students

75
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA III	103		3.88	16.50	24.28	44.66
BCom III	123		50.72	18.14	9.51	78.37
BSc III	96	8.24	54.14	18.15	3.18	83.71
MA II (Economics)	37		2.17	13.51	43.25	59.46
MA II (Hindi)	01			100		100
MA II (History)	28		3.57	21.44	21.42	46.43
MA II (Political Science)	27				11.11	11.11
M.Com. II	39		38.85	32.15	7.14	78.14
M.Sc. II (Chemistry)	21		19.02	23.84		42.86
M.Sc. II (Mathematics)	17		23.53	11.76		35.29
M.Sc. II (Physics)	14		35.72	21.42		57.14

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC establish the committee for evaluate the teaching learning process in the College. The IQAC has collected the students' feedback regarding teaching-learning process and analysed it.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	02
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative / Technical Staff	62	11	00	00

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none"> <li>• Research Committee is established by IQAC of the College</li> <li>• Organized visit to Research Institute.</li> <li>• Recommended Journals for College Library.</li> <li>• Teachers were encouraged to prepare the proposals for MRP.</li> <li>• Two teachers have submitted research proposals for minor research project to UGC.</li> <li>• Organized the lectures by experts on various advanced topics.</li> </ul>
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##### 3.2 Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	1.71			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	13	01
Non-Peer Review Journals	06	04	
e-Journals			
Conference proceedings	06	20	03

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	-	-	-	-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE   Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Level	International	National	State	University	College
Number					
Sponsoring agencies					

Organized by the Institution : Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year: Nil

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No of students Participated in NSS events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="02"/>	College forum	<input type="text" value="01"/>
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="02"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree plantation is organised by NCC students on 23 August 2013.
- Blood donation camp is organised by NSS students on 24 September 2013.
- The bund was developed in the village Warud (Karegaon) by NSS Students in order to remove the shortage of the water during summer days.
- Various programmes to promote Gender Equality amongst peoples in the Society and the Students for which the College has got successively Second prize at District level from the Government of Maharashtra.

### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	39 acres	-		39 acres
Class rooms	24	-		24
Laboratories	14	-		14
Seminar Halls	01	-		01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	319	00	UGC + College Mgt	319
Value of the equipment purchased during the year (Rs. in Lakhs)	-	00	UGC + College Mgt.	00
Others (Auditorium Hall)	02	-		02

##### 4.2 Computerization of administration and library

Nil

##### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	63983	6186042	312	192213	64295	6378255
Reference Books	4410	614597	02	0	4412	614597
e-Books	0	0	0	0	0	0
Journals	34	37780	0	0	32	40894
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	238	0	09	0	247	0
Others (specify)	0	0	0	0	0	0



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	02	20 MBPS-02	Laboratory and Library	02	03	44	01
Added	04	00				01	02	01
Total	52	02	20 MBPS-02	Laboratory and Library	02	04	46	02

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	17.76386
iii) Equipments	0.06325
iv) Others	0.77500
<b>Total :</b>	<b>18.60211</b>

#### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Career Counseling Cell is established by IQAC to guide the students regarding the Career opportunities.
- Prospectus containing detail information of the College is provided to every learner in order to get acquainted with the activities of the College.
- Cultural and Sports Committee was established by IQAC to motivate and encouraged the students for their participation in various cultural, sports and extension activities.
- Student welfare Cell supports the students in participating and organizing various activities and events.

5.2 Efforts made by the institution for tracking the progression

- University examination results are analyzed at the Department level.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1922	695	07	00

(b) No. of students outside the state

00

(c) No. of international students

00

	No	%		No	%
Men	1472	56.09	Women	1152	43.91

Last Year(2012-13)						This Year(2013-14)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
895	471	374	886	03	2629	907	462	374	880	01	2624

Demand ratio 1          Dropout % 36.11

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The College has student support system for those who are preparing for various competitive examinations.
- The College has established Competitive Examination Center.

No. of students beneficiaries

71

5.5 No. of students qualified in these examinations: NA

NET		SET/SLET	01	GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

- Counseling to students regarding Career is provided by the Cell constituted by the College.
- Guidance and Counseling at the point of Entry and during the course of study is provided to Students.

363

No. of students benefitted

5.7 Details of campus placement: Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The College has organized various programs for promotion of Gender Equality amongst the Students. Social outreach Cell of the College is organizing the programs, like, Anti-dowry Campaign, Campaign against Foeticide of female child, etc for gender sensitizing.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: Nil

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	2110	9067583
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives:

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

1. Excellence in Higher Education with Equity and Equality.
2. To be a leader in transforming lives through an innovative, rigorous and compassionate approach to education.
3. To emerge as leading college in creating and disseminating knowledge & providing students a unique learning experience in Science, Arts, Humanities, & Management that will best serve the Nation and betterment of the mankind.
4. To impart education as a commitment to contributing to the all round development of the student, to the National empowerment & National integrity through the inculcation of Knowledge, Character, Service, Management and Love.

**Mission**

- 1 To create and disseminate knowledge of human experience, thought, expression, and creativity to advance human welfare in all its dimensions.
  - 2 To educate students in close collaborations with faculty & staff, develop specialized knowledge in their chosen disciplines, rigorous critical thinking, clear and effective writing, the habits of lifelong learning, sensitivity to ethical and aesthetic issues, and the ability to understand & interpret the cultures of the Nation's, past and present.
  - 3 To pursue the students so that they can achieve their chosen careers with distinction and become independent minded, responsible citizens.
  - 4 To inspire, prepare and empower the students to succeed in changing National scenario.
- We inspire students to learn and to develop as whole people: intellectually, physically & emotionally.
- We inspire students to continue learning throughout life.
- We prepare & empower students to be successful by helping them to develop the knowledge, skills and abilities needed to enter or progress within the work force.
- 5 To attract & build people in a rewarding & inspiring environment by providing freedom, empowerment, creativity and innovation.
  - 6 To make social transformation through humanistic approach.
  - 7 To develop students through demystification of Science.
  - 8 To develop youth through value based education.
  - 9 To achieve academic excellence.
  - 10 To provide Educational Avenues to needy and economically weaker classes.
  - 11 To achieve socio-economic & cultural transformation through education.
  - 12 To nurture social awareness and responsibilities among its students.

#### 6.2 Does the Institution has a management Information System

Yes

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Curriculum is developed by the University and College implements the same.

#### 6.3.2 Teaching and Learning

- Only Conventional lecture method, laboratory demonstration, ICT Based teaching, etc were used for teaching learning process in the College during the year.
- Laboratory Demonstrations were arranged to communicate the Science subjects to the learners.

#### 6.3.3 Examination and Evaluation

Examination and Evaluation process at the College is According to the norms of affiliating University.

#### 6.3.4 Research and Development

- Short term projects are given to the students in order to promote research culture amongst them.
- Research Committee is formed by the IQAC for promoting Research Culture amongst the Students and the Staff.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The College is having sufficient books in the Library and adequate infrastructure required is available in the College.

#### 6.3.6 Human Resource Management

Committees are formed to conduct various activities in the College.

#### 6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment in the College is made as per the norms of the Government.

#### 6.3.8 Industry Interaction / Collaboration

Nil

#### 6.3.9 Admission of Students

Admission of Students is given According to merit list.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	College Committee
Administrative	No	-	Yes	College Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Process of formation of Alumni Association is formed and it supports the learners for their academic excellence (in their various projects and activities).

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher Association is not exist in the College.

6.13 Development programmes for support staff

The College organizes need based training programmes for support staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The College has organised various programmes for environment protection, plastic free campus, Vehicle free campus, etc.

#### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details. Nil

The College management has recruited 46 teachers for self financing courses in the College.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- Academic Calendar for the academic year 2013-14 was designed by the IQAC and it is implemented.
- The College has purchased three LCD projectors. Two of which are given to Chemistry and Botany Department and one is fixed in Seminar Hall (Room 32), which is used by the teachers in all other Departments as per their need.
- In order to provide mineral drinking water the College has installed Water ATM in the campus.
- The College has formed the Alumni Association and Shri A.P. Kawale, is appointed as Convenor of the Association.
- The College has installed 16 CCTV Cameras for Security and vigilance purposes in the premises.
- The College is having six staff quarters. They are renovated and allocated to needy teaching/nonteaching staff of the College.
- The available space in the camps is levelled.
- The College administrative office is renovated and Computers along with internet facilities are provided in Account, Admission and Scholarship section.
- The College has formed the research committee for promoting research culture amongst the students through 'Avishkar' and propagate the same in the Colleges of the District.
- The College has organised 'Computer Data Entry Operator' Course of NSDC for UG Students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- College Administration to guarantee the realisation of Students right.
- Promotion of Gender Equality concept amongst the Student.

*\*Provide the details in annexure (annexure III and IV)*

7.4 Contribution to environmental awareness / protection

Various rallies were organised by NSS and NCC students to create the awareness among the peoples of the society regarding protection of environment.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:**

- Large campus for future development.
- Large Play Grounds.
- Good rapport between teachers and the taught.
- High enrollment of students through a transparent admission process.

**Weaknesses:**

- Only few Departments have Collaborations with other Institutions and Organizations/Associations.
- Alumni network is weak.

**Opportunities**

- Introduction of job oriented programme.
- Considering the availability of dedicated teachers/supervisors, infrastructure and recourses there is scope for promotion of research culture amongst the students.

**Challenges:**

- Stiff competitions with upcoming institutions.
- Decreasing dropout rate of PG Courses.
- Increasing cost of maintenance of infrastructure.

**Other:**

- UGC Sponsored National Conference on 'Role of Music in all round development of Human being' is organized in collaboration with the Music Department of the College on 17 October 2013.
- Organized Jawaharlal Darda memorial 16<sup>th</sup> lecture series on Law and Jurisprudence at the Law College on 24 and 25 November 2013. Honorable Advocate Ram Jethamalani and Honorable Justice Markandey Katju was invited speaker respectively.
- UGC Sponsored National Conference on "Contribution of 'Saint' in Indian Music" is organized in collaboration with the Music Department of the College on 4 February 2014.




**8. Plans of institution for next year**

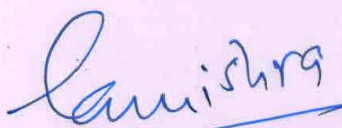
- To enhance security at main entrance of the College and at vehicle stand.
- To strengthen the facilities at the Gymnasium of the College.
- To install the Biometric Attendance Machine.
- To establish the Departmental Library.
- To provide facilities for physically challenged students.
- To Update the Service Books of the staff of the College.
- To submit the pending utilization certificates to UGC.
- To encourage teachers for organising National level Seminar/ Conferences /etc.

Name: Dr. Ajay B. Lad

Name: Dr. Rammanohar A. Mishra



Signature of the Coordinator, IQAC



Principal  
Amolakchand Mahavidyalaya,  
Yavatmal

Signature of the Chairperson, IQAC

## Abbreviations Used

AMT- Amravati  
AMV – Amolakchand Mahavidyalaya  
AP- Assistant Professor  
AW- Awarded  
BA- Bachelor of Arts  
B. Com. - Bachelor of Commerce  
BOS: Board of Studies  
B. Sc. - Bachelor of Science  
CA- Chartered Accountant  
CAS- Career Advanced Scheme  
CAT- Common Admission Test  
CBCS- Choice Based Credit System  
CE- Centre for Excellence  
CHB- Clock Hour Basis  
COP- Career Oriented Programmes  
CPE: College with Potential for Excellence  
CPT-Common Proficiency Test  
CS-Company Secretary  
DDO- Drawing and Disbursing Officer  
DMO- District Magistrate Office  
DPE: Department with Potential for Excellence  
DST- Department of Science and Technology  
DTR- Daily Teaching Report  
F- Female  
GATE- Graduate Aptitude Test Examination  
GO's- Government Organizations'  
HOD- Head of Department  
IAPT- Indian Association of Physics Teachers  
IGNOU- Indira Gandhi National Open University  
IQAC- Internal Quality Assurance Cell  
MA- Master of Arts  
MAT- Management Appointed Teachers  
M- Male  
M. Com. - Master of Commerce  
M. Phil.- Master of Philosophy  
MPSC- Maharashtra Public Service Commission  
NET- National Eligibility Test  
MLT- Marathi Literature  
MPLADS: Member of Parliament Local Area Development Scheme Fund  
NAAC- National Assessment and Accreditation Council  
NCC/ N.C.C. - National Cadet Corps  
NGO's- Non Government Organizations'  
NSS/ N.S.S. - National Service Scheme  
M. Sc. - Master of Science  
OBC- Other Backward Communities  
PEI- Physical Education Institution  
PG- Post Graduate  
Ph.D. - Doctor of Philosophy  
PS- Permanent Staff  
PTR- Peer Team Report/Recommendations

RD- Rani Durgavati  
RG- Registered  
RTM- Rashtrasant Tukdoji Maharaj  
RTO- Road Traffic Office  
SAP- Special Assistance Programme  
SB- Submitted  
SC- Scheduled Castes  
SET- State Eligibility Test  
SF- Self Financing  
SGB- Sant Gadge Baba  
SLET- State Level Eligibility Test  
SPEED- Society for Promotion of Excellence in Electronics Discipline  
SSR- Self Study Report  
ST- Scheduled Tribes  
SUC- Student Union Council  
TEE- Term End Examination  
TEI- Teacher Education Institution  
TLE- Teaching Learning and Evaluation  
UG- Under Graduate  
UPE- University with Potential Excellence  
UPSC- Union Public Service Commission  
YCMOU- Yashawantrao Chavhan Maharashtra Open University  
YTL- Yavatmal

**Academic Calendar (2013-14)**

S.N.	Activity	Date Schedule	Number of Weeks
1	Academic session Start:	10 June 2013	
2	Admission Process:	10 June 2013 to 22 June 2013	<b>2</b>
3	Teaching- Learning Process	24 June 2013 to 26 October 2013	<b>18</b>
4	Class –Test	9 to 14 September 2013	
5	Seminar-Group Discussion – Study tour, etc	7 to 12 October 2013	
6	Winter Vacation	27 October to 24 November 2013	<b>4</b>
7	Second Session ( for Arts & Commerce faculty Students)	25 November 2013 to 8 March 2014	15
8	Odd Semester Examination (For Science faculty students)	November December 2013 (As per University Time Table)	
9	Second Session (For Science faculty students)	16 December 2013 to 19 April 2014	<b>18</b>
10	Class –Test	10 February to 22 February 2014	
11	Seminar-Group Discussion – Study tour, etc	24 February to 29 February 2014	
12	Summer Vacation	4 May to 8 June 2014	<b>6</b>
13	Public Holidays	As per University Calendar	<b>2</b>
14	Term End & Even Semester Examination	(As per University Time Table)	<b>2</b>
	Total		<b>52</b>

Number of Days allotted to various activities in academic year 2013-14

S.N.	Activities	Number of Days
1	Total teaching days:(excluding Sunday)	<b>180</b>
2	Examination Days : (College + University)	28 + 14 = <b>42</b>
3	Other activities days	<b>23</b>
4	Admission Process	<b>14</b>
5	Vacation	<b>70</b>
6	Sundays:	<b>36</b>
7	Total Days	<b>365</b>

**College Administration to guarantee the realization of students' right  
(2013-14)**

**Title of the Practice:** The way by which the College conducts student affairs by managing students and human resources in order to guarantee the realization of student's right.

**Goal:**

- To exercise administrative authority and to use institutional resources to manage students problems and affairs.
- To recruit skilled administrative staff or to train the existing staff as per need.
- To administer the University curriculum effectively to the students.
- To provide security to students.
- To maintain territorial security and delivery services ranging from employment, education, health, etc.

**The Context:**

The students are having various difficulties while learning in the College. They need some basic amenities and some sort of human support in order to handle their academic as well as administrative problems. The Students Counseling Cell of the College is looking in this matter.

**The Practice:**

- Biometric system installed in office of Principal to register the attendance of employees.
- Water ATM machine installed in campus to provide pure and cheap drinking water to students and employees.
- In addition to the regularly appointed security guards, private security guards are also appointed to maintain the security in the campus.
- The CCTV cameras are installed in college campus.
- Separate vehicle stands are maintained for girls, boys and employees.
- Adequate infrastructure is maintained throughout the college campus.
- Renovate the administrative office.
- Computer training is provided to the office staff.
- Complaint box installed in college building.
- Eco-friendly dustbins have been placed throughout the campus.
- University Examinations' question papers of previous years are provided to the students.
- Office administration and College library has been digitized.
- Separate playgrounds for various games are created and maintained.
- Separate playgrounds for Boys and Girls are created and maintained.
- Well-furnished reading room is maintained.
- Washrooms are renovated and maintained throughout the year.
- Principal held the meetings of teaching and non-teaching staff regularly to maintain the administration.
- Different committees of teachers are formed to look after the daily affairs of the students.
- Inverters and electric generators are installed in college campus.
- The main campus of the College is made Vehicles-free Campus in order to make less carbon level in the College premises.

**Evidence of Success:**

- Staff of the College is regular and punctual at their work.
- Students and the Staff are getting purified and hygienic drinking water.
- Antisocial elements are prevented from entering in to the College campus.
- Entire College campus is under surveillances of CCTV Cameras.
- The crunch at vehicle stand at the time of peak period is avoided.
- The administrative office is having a pleasant atmosphere.
- Open access is provided to the students and staff through NLIST programme of INFLIBNET.
- All kinds of physical facilities are made available to learners.
- Negligible Carbon level is found in the Campus.

**Problems encountered and Resources Required:**

- Insufficient water in the College premises.
- Maintenance cost of the College Building is increasing and it is difficult for administration to cope up with the financial problem.

**Contact Details:**

**Name of the Principal: Dr. Rammanohar A. Mishra**

**Name of the Institution: Amolakchand Mahavidyalaya, Yavatmal**

City: Yavatmal

Pin Code: 445001

Accredited status: C++

Phone: 07232-244687

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## **Promotion of Gender Equality concept amongst the Student**

(2013-14)

**Title of the Practice:** To promote Gender Equality concept amongst the Student.

**Goal:**

- To develop Gender Equality attitude in the Students.
- To encourage students for their participation in various activities organized by the College for propagating Gender Equality amongst the people of the Society.
- To encourage students to propagate the concept of Gender Equality among the rural people.

**The Context:**

Men and women are two wheels of the cart. If one wheel is strong and other is weak then the cart never runs properly on the track. Similar is the case for society. The Society in which there is no Gender Equality that society never develops which in turn reduces the rate of development of the Nation.

**The Practice:**

- Efforts taken to develop an understanding of the concept of Gender Equality and its relations with society.
- Collected the suggestions from the students regarding activities to be organized for promoting Gender Equality amongst them.
- Debate, elocution, seminar competitions, discussion sessions, lectures and street play are organized for the purpose.
- Dress code for the Students is implemented since 2012-13.
- Security Guards are employed in the College premises.
- The students are encouraged to participate in various activities organized by NGO for the purpose.

**Evidence of Success:**

The Government of Maharashtra has awarded Second prize, successively for two academic sessions 2012-13 and 2013-14, at district level for promoting Gender Equality amongst the youth in particular and Society in general. The award is comprised of memento, certificate and cash prize of Rs 50000/- (Rs. Fifty thousand only).

**Problems Encountered:**

- Time and Finance is the problem for organizing large number of activities/programs in villages for promoting the concept.

**Contact Details:**

- **Name of the Principal:** Dr. Rammanohar A. Mishra
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