

Vidya Prasarak Mandal's

AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL

BEST PRACTICE FOR SESSION 2020-2021

BEST PRACTICE-1: COMMUNITY OUTREACH

1. **Title of the practice:** Staff contribution in raising the Chief Minister's relief fund during the lockdown.

2. **Objectives of the practice:** The objectives of the practice include:

- To aid those affected by the COVID-19 pandemic and the resulting lockdown measures.
- To demonstrate solidarity with the government's relief initiatives and support their fellow citizens.
- To instil a sense of social responsibility among staff, fostering a culture of giving back to the community during times of crisis.
- To showcase the institute's commitment to social welfare and its willingness to step up in times of need.
- To assist the government's relief efforts by pooling resources from the private sector to help address the pandemic's impacts.

The underlying principles or concepts of this practice include:

- Encourage teamwork and unity among staff members to collectively contribute towards a common cause.
- Foster empathy towards those affected by the pandemic and recognize the importance of helping one another.
- Highlight the role of the institute in supporting their local communities during crises.
- Ensure transparency in the collection and utilization of funds, building trust among staff and stakeholders.
- Demonstrate the institute's ability to adapt and respond to unforeseen challenges, like the COVID-19 pandemic.
- To promote the idea that individuals and institutes responsibility to support government efforts in times of crisis.

3. **The context:**

Implementing the practice involved the careful consideration of several contextual features and challenging issues.

- Ensure employees understood the initiative's purpose.
- Foster employees' willingness to participate.
- Address potential financial constraints faced by employees due to the pandemic.

The Challenging issues in implementing the practice included:

- Manage varying levels of employee engagement.
- Handle personal financial concerns during contributions.

4. **The practice:** The practice involved the following steps.

The initiative aimed to support those affected by the pandemic by providing financial assistance and essential resources.

- The state government appeal to educational institutes to contribute to the Chief Minister's Relief Fund during the COVID-19 lockdown.
- The principal took consent from employees to contribute one/two days' salary.
- The one/two days' salary deducted as consented by the employee.
- The total amount of Rs.8,56,463/- (Rs. Eight Lac Fifty-Six Thousand Four Hundred Sixty-Three only; (Rs. 2,62,116: Ch. No.070247 Dt 28/04/2020; Rs 4,19,827: Ch. No.070266 Dt. 02/06/2020;) contributed to the chief minister's relief fund.

The uniqueness of the practice lies in its collaboration between the institute and the government for a social cause. It demonstrated a sense of community responsibility and solidarity, showing how educational institutions can extend their impact beyond academics. It also set an example for students by showcasing the importance of civic engagement and empathy.

Constraints and limitations that have been faced include:

- Financial challenges, as staff members have also been affected by the pandemic's economic repercussions.
- Remote work arrangements during the lockdown have made communication and coordination for the fundraising effort more challenging.
- Some individuals have reservations about contribution due to personal circumstances.

5. Evidences of success:

- The evidence of the success of the practice has been gauged through several employees in the institute who consented to this noble cause.
- An amount of Rs. 8,56,463/- (Rs. Eight Lac Fifty-Six Thousand Four Hundred Sixty Three only) has been contributed by employees of the institute to the chief minister relief fund during covid-19 lockdown.
- Total 82 teaching and non-teaching employees of the institute contributed to this noble cause.

6. Problems encountered and resources required:

The Problem encountered in Implementing the practice include:

- Financial Constraints faced by employees particularly non-teaching and newly recruited due to the pandemic, making it challenging for them to contribute financially.
- Employees at different income levels have varying capacities to contribute, leading to potential feelings of inequality among staff members.
- Some employees were reluctant to support the fund, which dampened enthusiasm for the initiative.
- Some employees felt morally obligated to contribute, and others have not shared the same sentiment, potentially causing tension within the workplace.

RESOURCES REQUIRED TO IMPLEMENT THE PRACTICE INCLUDE:

Communication channels like emails, official announcements, and internal platforms to inform staff about the initiative and its purpose.

NOTES (Optional):

During the COVID-19 lockdown the institute;

- Focused on remote work strategies, mental health support, and flexible policies.
- Emphasized online collaboration tools, virtual team-building, and maintained regular communication.
- Showcased commitment to employees' well-being and adaptability to uncertain situations.



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Date: 02.06.2020

मा. जिल्हाधिकारी,
जिल्हाधिकारी कार्यालय, यवतमाळ

विषय: कोरोनामुळे निर्माण झालेल्या आपत्तीसाठी मदत म्हणून एक/दोन दिवसाचे वेतन मुख्यमंत्री सहायता निधीत जमा करण्याबाबत

महोदय,

आमच्या महाविद्यालयातील शिक्षक व शिक्षकेतर कर्मचारी यांच्या माहे मार्च २०२० च्या वेतनातून कपात करून मुख्यमंत्री सहायता निधी-कोविड १९, मध्ये जमा करण्यासाठी एकूण मदत निधी रुपये २६२११६/- (रुपये दोन लाख बहासष्ट हजार एकशे सोळा फक्त), धनादेश क्रमांक ७०२४७ दिनांकित २८-०४-२०२० द्वारे दिनांक २८-०४-२०२० ला आपल्या कार्यालयात जमा करण्यात आला होता. त्याचा तपशिल या पत्रासोबत आपणाकडे पाठवीत आहे.

त्याचप्रमाणे शासननिर्णय, सामान्य प्रशासन विभाग, दिनांकित १८ मे २०२० नुसार आमच्या महाविद्यालयातील शिक्षक व शिक्षकेतर कर्मचारी यांच्या माहे मे २०२० च्या वेतनातून कपात करून मुख्यमंत्री सहायता निधी-कोविड १९, मध्ये जमा करण्यासाठी एकूण मदत निधी रुपये ४१९८२७/- (रुपये चार लाख एकोणविस हजार आठशे सत्ताविस फक्त), धनादेश क्रमांक ७०२६६ दिनांकित ०२-०६-२०२० द्वारे पाठवीत आहे. मुख्यमंत्री सहायता निधी-कोविड १९ ' Chief Minister Relief Fund- Kovid 19 मध्ये सदरहू धनादेश जमा करावा, हि विनंती. कर्मचारी निहाय कपात केलेल्या रकमेचा तपशिल सोबत जोडला आहे.

मुख्यमंत्री सहायता निधी-कोविड १९ ' मध्ये मार्च २०२० आणि मे २०२० च्या कर्मचाऱ्यांच्या वेतनातून कपात केलेली रक्कम आपणाकडे जमा करण्यात आली आहे , त्याबाबतचे प्रमाणपत्र देण्यात यावे, ही नम्र विनंती. धन्यवाद.

Rammanohar A. Mishra
प्राचार्य
अमोलकचंद महाविद्यालय
यवतमाळ

दिनांक: ०२-०६-२०२०
यवतमाळ
सहपत्रे: वरीलप्रमाणे

मार्च २०२० च्या वेतनातून मुख्यमंत्री सहायता निधी- कोविड १९ साठी जमा केलेल्या रकमेचा तपशिल

क्र.	डी.डी.ओ.क्रमांक	महाविद्यालयाचे नाव	शिक्षक कर्मचारी संख्या	शिक्षकेतर कर्मचारी संख्या	शिक्षक कर्मचाऱ्यांनी केलेली मदतीची एकूण रक्कम	शिक्षकेतर कर्मचाऱ्यांनी केलेली मदतीची एकूण रक्कम	शिक्षक व शिक्षकेतर कर्मचाऱ्यांनी केलेली मदतीची एकूण रक्कम
१	०६६१०१०००९२_AS	अमोलकचंद महाविद्यालय यवतमाळ	३६	४६	२०२८७५	५९२४१	२६२११६

२०२० च्या वेतनातून मुख्यमंत्री सहायता निधी- कोविड १९ साठी जमा केलेल्या रकमेचा तपशिल

क्र.	डी.डी.ओ.क्रमांक	महाविद्यालयाचे नाव	शिक्षक कर्मचारी संख्या	शिक्षकेतर कर्मचारी संख्या	शिक्षक कर्मचाऱ्यांनी केलेली मदतीची एकूण रक्कम	शिक्षकेतर कर्मचाऱ्यांनी केलेली मदतीची एकूण रक्कम	शिक्षक व शिक्षकेतर कर्मचाऱ्यांनी केलेली मदतीची एकूण रक्कम
१	०६६१०१०००९२_AS	अमोलकचंद महाविद्यालय यवतमाळ	३५	४६	३६५०३८	५४७८९	४१९८२७

00047 YEOTMAL BHAGWAT BLDG AZAD MAIDAN RD YAVATMAL YEOTMAL 445001 IFSCCode : MAHB0000047

19062020
D B M M Y Y Y Y

Pay अदा करें Chief Ministers Relief Fund-Covid 19 Or Bearer
Rupees रुपये Four Lakh Nineteen Thousand Eight Hundred या धारक को
Twenty Seven only ₹ 419827/-

A/c No. खाता. नं. 20095403170

PRINCIPAL AMOLAKCHAND MAHAVIDYALAYA

Amolakchand
Authorised Signatory(ies)
हस्ताक्षर Signatory(s)
Please sign above

19062020
SESASHAN (A) / CTS - 2010

⑈070266⑈ 445014001⑈ 000222⑈

रकम जमा करने की रशीद

आका: Yavatmal

आंक: 19062020

रकम: 419827 = du

मुख्य धारक का नाम: Chief Minister
उपधारक का नाम: Relief Fund

बैंक खाते नं.: 4198270

रकम: 41982700

दिनांक: 02/06/2020

हस्ताक्षर: _____

रकम जमा करने की रशीद

आका: Yavatmal आंक: 19062020

रकम: 419827/-

मुख्य धारक का नाम: Chief Ministers Relief Fund

उपधारक का नाम: Chief Ministers Relief Fund

बैंक खाते नं.: 4198270

रकम: 41982700

दिनांक: 02/06/2020

हस्ताक्षर: _____

Transaction ID: _____

SWO: _____ Passing Officer: _____

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Date: 20/06/2020

प्रति,
मा.सचिव/कक्ष अधिकारी,
मुख्यमंत्री सहायता निधी कक्ष,
मुख्यमंत्री सचिवालय, ६ वा माळा,
मुख्य इमारत, मंत्रालय - मुंबई-४०००३२

विषय: राज्यातील कोरोना आपत्ती निवारणाच्या उपाययोजनांकरिता मदत म्हणून एक/दोन दिवसाचे वेतन देणेबाबत
संदर्भ: 1) महाराष्ट्र शासन परिपत्रक, सा.प्र.वि. क्र. संकीर्ण -११२०/प्र.क्र.७५/१६-अ, दिनांकित १८/०५/२०२०
2) मा. सहसंचालक, उच्च शिक्षण, अमरावती विभाग, अमरावती, यांचे पत्र क्र.१८०५ दिनांकित २०-०५-२०२०.

महोदय,

उपरोक्त संदर्भात विषयी सादर करण्यात येते कि, राज्यातील कोरोना विषाणूचा प्रादुर्भाव झाल्यामुळे गंभीर परिस्थिती उद्भवली असून आपत्तीस सामोरे जाण्यासाठी सहाय्य व मदत व पुनर्वसनाच्या कामास आपला हातभार लागावा म्हणून या कामास राज्य शासनाचे अधिकारी/कर्मचारी यांचा सहभाग असावा या हेतूने, उक्त परीपत्रकावये माहे मे २०२० च्या वेतनातील दोन/एक दिवसाचे वेतन मुख्यमंत्री सहाय्यता निधी-कोविड-१९ मध्ये उपलब्ध करून देण्याबाबत आवाहन करण्यात आले होते. याच आशयाचे आवाहन मा. सहसंचालक, संदर्भ २ नुसार, उच्च शिक्षण, अमरावती विभाग, अमरावती यांनी केले होते.

त्यानुसार आमच्या महाविद्यालयात कार्यरत शिक्षक व शिक्षकेतर कर्मचारी यांनी माहे मे २०२० च्या वेतनातून अनुक्रमे दोन व एक दिवसाचे वेतन वरीलप्रमाणे मुख्यमंत्री सहाय्यता निधी-कोविड-१९ मध्ये जमा करण्याची अनुमती दिली आहे व त्यानुसार कपात करण्यात आली आहे. सदर रक्कम ४९९८२७/- (रुपये चार लाख एकोणवीस हजार आठशे सत्तावीस फक्त) होत असून ती संदर्भ १ नुसार बँकेच्या तपशिलाप्रमाणे संबंधित बँकेच्या खात्यात दिनांक १९/०६/२०२० रोजी जमा करण्यात आली आहे. (जमा केल्याची छायांकित प्रत सोबत जोडली आहे)

शिक्षक व शिक्षकेतर कर्मचारी यांनी माहे मे २०२० च्या वेतनातून अनुक्रमे दोन व एक दिवसाचे वेतन मुख्यमंत्री सहाय्यता निधी-कोविड-१९ मध्ये जमा करण्याकरिता सोबतच्या यादी प्रमाणे दिले आहे.

(डॉ. राममनोहर मिश्रा)
प्रचार्य
अमोलकचंद महाविद्यालय
यवतमाळ

दिनांक: १९/०६/२०२०

यवतमाळ

सहप्र: रक्कम जमा केल्याची छायाप्रत, अधिकारी/कर्मचाऱ्यांची यादी (दोन प्रतीत)

प्रतिलिपी:

- 1) मा. जिल्हाधिकारी, यवतमाळ
2) मा. सहसंचालक उच्च शिक्षण, अमरावती विभाग अमरावती, यांचे माहितीकरिता

AMV/PR 10

परिशिष्ट - क

मुख्यमंत्री सहाय्यता निधी खात्यात जमा करण्यात येणा-या रकमांना तपशिल
प्रमाणपत्राचा नमुना

जिल्हाधिकारी कार्यालय, यवतमाळ

अ.क्र.	देणगीदाराचे पूर्ण नांव व संपूर्ण पत्ता	धनारंश/ धनाकर्षाचा तपशील			
		बँकेचे नाव व शाखा	क्रमांक	दिनांक	रक्कम (रुपये)
१	प्रचार्य, अमोलकचंद महा. यवतमाळ	बँक ऑफ महाराष्ट्र	०७०२४७	२८/०४/२०२०	२६,२११६

(डॉ. रमनोहर मिश्रा)
(डॉ. रमनोहर मिश्रा)

तहसिलदार (सा.प्र.) तथा नॉडल अधिकारी
जिल्हा आपत्ती व्यवस्थापन प्राधिकरण, यवतमाळ

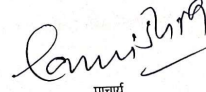
Amolakchand Mahavidyalaya, Yavatmal

मोबाईल क्रमांक: ९८९००४७२७८
ई-मेल: mishramanoahar@gmail.com

सूचना

संदर्भ: मा. सहसंचालक कार्यालय अमरावती यांचे पत्र क्रमांक ८०५ दिनांकित २०-०५-२०२०

संदर्भाकित पत्रानुसार प्राप्त निर्देशान्वये कळविण्यात येते की, राज्यामध्ये कोरोना विषाणूचा प्रादुर्भाव झाला असून अभूतपूर्व परिस्थिती निर्माण झाली आहे, करीता शासन निर्णयान्वये माहे मे २०२० च्या वेतन देयकातून दोन / एक दिवसाचे वेतन अनुक्रमे (वर्ग-१ व २ कर्मचारी) / (वर्ग-३ व वर्ग-४ कर्मचारी) यांच्या वेतनातून कपात करून शासन खात्यात वर्ग करावयाची आहे. शासन निर्णयासोबत दिलेले अनुमतीपत्र/ हरकतपत्र आपण भरून २१ मे २०२० ला संध्याकाळ पर्यंत ई-मेल/ whatsapp च्या माध्यमातून पाठवावे.



प्राचार्य
अमोलकचंद महाविद्यालय
यवतमाळ

दिनांक: २० मे २०२०

टीप: अनुमतीपत्र/ हरकतपत्र स्वहस्ताक्षरात पूर्णपणे भरून पाठविले तरी चालेल, मूळ प्रत महाविद्यालय सुरु झाल्यानंतर सादर करावी.

BEST PRACTICE-2: COMMUNITY OUTREACH

1. **Title of the practice:** Community Outreach and COVID-19 Pandemic Relief during Lockdown.

2. **Objectives of the Practice:**

The objectives of the practice include:

- To promote social responsibility and community engagement among students.
- To address the immediate needs of the local community during the pandemic.
- To raise awareness about COVID-19 safety measures.
- To enhance the holistic development of students through participation in diverse community activities.
- To support the local healthcare infrastructure by providing essential medical equipments.
- To mobilize the teaching and administrative staff's voluntary contributions to a noble cause.
- To strengthen ties between the institute and the healthcare sector during a crisis.
- To foster a sense of unity and solidarity within the academic community.
- To promote physical and mental well-being among students and staff.
- To raise awareness about the benefits of practicing yoga, especially during the pandemic.
- To encourage students and staff to adopt healthy lifestyle practices to boost immunity.
- To highlight the institute's commitment to overall wellness and self-care.

The underlying principles or concepts of the activities conducted by the institute during the lockdown include community engagement, social responsibility, awareness-building, collaboration, solidarity, and adaptability.

3. **The Context:**

In designing and implementing the initiatives, the following contextual features and challenging issues needed to be addressed:

- The lockdown restrictions posed challenges in conducting activities that required physical presence and interaction.
- Ensuring safety measures to protect both volunteers and recipients from potential virus transmission.
- Online awareness campaigns and quizzes required access to digital devices and technology for all participants.
- The collection and distribution of medical equipment and supplies involved organizing donations, ensuring proper distribution channels, and maintaining safety during transfer.
- Collaboration between teachers, retired staff, and various departments within the institute required effective communication and coordination.
- Widespread participation among students, staff, and volunteers was vital to achieve the intended impact and supporting the community.

- The awareness campaign using social media and online platforms required effective content creation, accurate information dissemination, and addressing misinformation.

4. The Practice:

During the COVID-19 pandemic lockdown, the institute undertook various initiatives and activities:

- **Community service projects:** NSS unit students engaged in activities such as tree plantation and building a low dam to conserve water. NSS volunteers distributed masks, sanitizers, and essential food commodities to the local community. They also created awareness videos, banners and slogans on safety measures, conducted a COVID-19 awareness quiz involving 649 students, and organized cleanliness drives on significant national occasions.
- **Contributions to Medical Equipment and Supplies:** The Principal and senior college teachers in a response to an appeal by district NUTA unit, contributed for the purchase of medical equipment, including blood pressure meters (manometer), nebulizers, oxygen meters (in bulk), and coffin, which were handed over to local health care unit and Moksha Dham committee through local civic body. A total of Rs. 66,000/- was contributed voluntarily for this purpose.
- **Yoga Day Celebration:** The institute celebrated International Yoga Day with lecture on yoga's significance and demonstration of various yogasanas through Online mode.

The uniqueness of these activities lies in their holistic approach to addressing various pandemic-related aspects, from community service to medical supplies.

5. Evidences of Success:

- The institute's community service projects, awareness campaigns, and COVID-19 quiz showcased engagement with the local community.
- Participation of 649 students in the COVID-19 awareness quiz and their receipt of e-certificates demonstrate successful involvement in educational activities.
- Contribution towards medical equipment and coffin highlight the institute's commitment to social responsibility.
- Online Yoga Day celebration adds to the holistic approach taken by the institute. These results indicate maintaining a strong sense of social responsibility and adapting to community needs.

6. Problems Encountered and Resources Required:

- The problems encountered in implementing the practice included limitations of virtual engagement, social distancing during activities, distribution logistics, student participation, inclusivity concerns, collaboration with authorities, adapting to changing guidelines.

- Resources required: saplings, gardening tools, masks, sanitizers, food commodities and packing materials, video recording equipment, social media platform, quiz platform, cleaning equipment, waste disposal resources, medical supplies such as manometers, nebulizers, oxymeters, coffin, yoga resources, and monetary contributions.

Notes (Optional):

The institute focused on communication, flexible policies, and collaboration with local authorities for lockdown adaptation. The institute set up an online platform, followed security rules, and enhanced community support. Institutional values like empathy were integrated, seen in transparent decisions and virtual services. By leveraging technology, the institute upheld commitment to the community, navigating lockdown challenges, aiding relief efforts, and fostering unity.





Rashan Distribution











VIDYA PRASARAK MANDAL'S
AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL



COVID-19 PANDEMIC AWARENESS PROGRAMME

CERTIFICATE OF COMMITMENT

This Certificate is awarded to Prof.Dr.Rahul Kashinathrao Ekbote for his /her excellent performance in "COVID-19 Pandemic Awareness Quiz" on Date 4/29/2020 organized by Women's Cell, National Service Scheme, Amolakchand Mahavidyalaya, Yavatmal For the commitment to discharge the services to the nation as a responsible national.

DR.R.A.MISHRA
PRINCIPAL

DR.M.W.BHADE
COORDINATOR, WOMEN'S CELL, NSS



Amolakchand Mahavidyalaya Yavatmal



कोरोना व्हायरसची लक्षणे

1-3 दिवस
ताप भरणे
किरकोळ घसेदुखी

4 दिवस
घसा स्वस्ववणे
आवाज बदलणे
धारीसचा तापमान वाढ
तीव्र डोकेदुखी
डायरिया

पाचवा दिवस
थकवा जाणवणे
स्नायू दुखी
कोरडा खोकला

सहावा दिवस
किरकोळ ताप, 37 सेॅ पर्यंत
उत्पादनक्षम खोकला किंवा
कोरडा खोकला
श्वासोच्छ्वासात अडचण
डायरिया किंवा उलट्या

सातवा दिवस
तीव्र ताप
37-38 अंश सेॅ
खोकला आणि थुकीचे प्रमाण वाढणे
धारीस जखडणे
तीव्र वेदना
उलट्या, सुलाय

आठवा नववा दिवस
तीव्र लक्षणे
प्रचंड ताप
असहनीय खोकला
श्वास घेणे कठीण

अशा स्थितीत तुम्ही एक तपासणी
आणि छातीचा एक्स-रे आवश्यक
करा आणि तुम्ही COVID-19 ने
बाधित आहात का हे तपासा.

राष्ट्रीय सेवा योजना
अमोलकचंद महाविद्यालय, यवतमाळ