

**Amolakchand Mahavidyalaya Yavatmal**  
3rd Cycle  
**Peer Team Visit Schedule: 24<sup>th</sup> and 25 October 2024**

<b>Date</b>	<b>Peer Team Visit Schedule</b>	<b>Time</b>
23-10-2024	<i>Peer Team Discussion (Pre-visit meeting at the place of stay)</i>	17:00 – 19:00 hrs
<b>DAY - 1</b>		
24-10-2024	<i>Presentation by the Head of the Institution/Principal (Principal's Office)</i>	9:00 – 09:30 hrs.
24-10-2024	<i>Presentation by the IQAC Coordinator (Room Number-32)</i>	9.35-10.00 hrs.
<b>Focus on Criterion I: Curricular Aspects</b>		
24-10-2024	<b><u>Activities / Meeting</u></b> ❖ <i>Meeting and Interaction with Heads of Department</i> ❖ <i>Departmental Presentation (Room Number 32) (Planning and documentation for curriculum delivery, Cross cutting issues integrated into the Curriculum etc...)</i>	10.00 to 11.30 hrs.
<b>Focus on Criterion II: Teaching-Learning and Evaluation Focus on Criterion III : Research, Innovations and Extension</b>		
24-10-2024	<b><u>Activities / Meeting</u></b> ❖ <i>Visit of selected Departments (not more than 50% of the Departments to be selected by the Peer Team/HEI)</i> ❖ <i>Laboratory Visit: Chemistry, Physics, Computer Science, Electronics, Botany, Zoology, Commerce, Mathematics, Music) latest research equipment</i> ❖ <i>(Assessment of learning levels of students, Student centric methods for enhancing learning experiences, Innovation and creativity in teaching-learning, Reforms, Transparency and Grievance-redressal mechanism in Continuous Internal Evaluation (CIE), Adherence to Academic Calendar for conduct of CIE, Statements &amp; Attainment of POs, PSOs &amp; COs etc....) Visit to Extension activities, NCC, NSS etc.....</i>	11.30-13.30 hrs.
24-10-2024	❖ <i>Lunch on meeting: Meeting with the Governing Body / Management/State Govt. Representatives / University representatives.</i>	13:30 – 14:30 hrs.
<b>Focus on Criterion IV: Infrastructure and Learning Resources</b>		
24-10-2024	<b><u>Activities / Meeting</u></b> ❖ <i>Visit to Physical Facilities i.e. Library, Sports, Gymnasium, etc...,</i> ❖ <i>Onsite Interaction with Office of Canteen, Hostels, Garden, etc., (Facilities for teaching – learning, sports, games etc.,</i>	14:30 – 15.00 hrs.

**Amolakchand Mahavidyalaya Yavatmal**  
3rd Cycle  
**Peer Team Visit Schedule: 24<sup>th</sup> and 25 October 2024**

	<i>automation of library, Collection of rare books, manuscripts, updated IT facilities including Wi-Fi, procedures for maintenance and utilization of physical, academic and support facilities etc...)</i>	
	<b>Focus on Criterion V: Student Support and Progression</b>	
24-10-2024	<b>Activities / Meeting</b> ❖ <i>Interaction with Students, Alumni &amp; Parents (may include Student Satisfaction Survey Guidance), probably through web meet. (Student Council &amp; representation of students on academic &amp; administrative bodies/committees, Contribution from Alumni Association/Chapters etc....)</i>	<b>15.00-16.00 hrs.</b>
	<b>Focus on Criterion VI: Governance, Leadership and Management</b>	
24-10-2024	<b>Activities / Meeting</b> <i>Interaction with Administrative Officer, Finance Officer and other non-teaching staff. (Room Number-31) (The Governance &amp; Leadership of Institution, Organisational Structure, perspective/Strategic plan and deployment documents, welfare schemes, performance appraisal system for teaching and non-teaching staff, Internal and external audits, mobilization of funds and optimal utilization of resources, IQAC set up as per norms, contribution of IQAC etc.....)</i>	<b>16:00 – 17.30 hrs</b>
24-10-2024	Cultural Programme by Students	<b>17.30-19.00</b>
24-10-2024	<i>Team Discussion at place of stay</i>	<b>19:00 – 20:30 hrs</b>
<b>DAY - 2</b>		
	<b>Focus on Criterion VII: Institutional Values and Best Practices</b>	
25-10-2024	<b>Activities / Meeting</b> <i>Review of physical facilities such as safety and security, Counseling, Ramp/Rails, skill development centres etc., and review of alternative energy initiatives, rain water harvesting, waste management system etc.,</i>  ❖ <i>Meeting and Interaction with Head of various committees/cells.</i>  ❖ <i>Review of best practices and Institutional Distinctiveness</i>  <i>(Gender sensitisation, Environmental Consciousness and Sustainability measures, green practices, Human values and professional Ethics, Best Practices, Institutional distinctiveness etc....)</i>	<b>09.00 – 09.45 hrs</b>
25-10-2024	<i>Report writing, Checking Documentary evidences, if any. Discussion and modifying the draft Peer Team Report and finalization, visiting to</i>	<b>09.45 – 12:15 hrs</b>

**Amolakchand Mahavidyalaya Yavatmal**  
**3rd Cycle**  
**Peer Team Visit Schedule: 24<sup>th</sup> and 25 October 2024**

	<i>facilities which has not been covered so far.....(to be done within the Institution premises)</i>	
<b>25-10-2024</b>	<i>Discussion with Head of Institution and IQAC Co-ordinator on outstanding issues</i>	<b>12:15 -13.00 hrs</b>
<b>25-10-2024</b>	<b>Lunch</b>	<b>13:00 - 14:00hrs</b>
<b>25-10-2024</b>	Report writing continues.....	<b>14:00 - 15:00hrs</b>
<b>25-10-2024</b>	<i>Sharing the Peer Team Report with Head of the Institution</i>	<b>15:00 - 16:00hrs</b>
<b>25-10-2024</b>	<i>Finalizing the Peer Team Report (Signatures to obtain from Head of the Institution and Peer Team Members on, i). Peer Team Report; ii). Visit Schedule; iii). Code of Conduct and Ethical standards)</i>	<b>16:00 - 17.00hrs</b>
<b>25-10-2024</b>	<b>Exit Meeting</b>	<b>17:00 - 17.30hrs</b>

  
**Dr. Rammanohar A. Mishra**  
Principal  
Amolakchand Mahavidyalaya  
Yavatmal